



Board Equity Policy Advisory

Meeting Minutes

Tuesday, Oct 24, 2023 4 pm to 5:30 pm - [Virtual](#)

Attendees

Tony Erickson, Board Member

Ernest Stephens, Board Member

Carina Solis, Community Partner

Sharif Liwaru, Director Equity & Family Partnerships

Catherine Dalbey, Director of Human Resources for School-Age Programs

Agenda

Check-In

Who has influenced your work ethic the most? And "A word of advice."

New Business

1. Review Policies and Procedures
 - a. [JHFE/GBNAB-AR - Reporting of Suspected Abuse of a Child and Form](#)
 - b. [EFA - Local Wellness Program](#)
2. Future policies for review
3. Good of the Order

Next Meeting

Tuesday, November 28, 2023

Minutes

- **Call to Order**
 - Liwaru starts the meeting with the check-in question: Who has influenced your work ethic the most? And “A word of advice.”?
- **Policies**
 - Reporting of Suspected Abuse of a Child and Form
 - Discussed the need for anonymity for students. Names should not be in reports that can be accessed/view/shared with others. Under **Confidentiality of Records** it states “The name, address and other identifying information about the employee who made the report are confidential and are not accessible for public inspection.”
 - We want to add information about maintaining the confidentiality of the person who is listed in the report as the recipient of abuse.
 - Discussed why a copy of the written report shall be retained by the employee making the report.
 - Local Wellness Program
 - Blend “Information about available meal programs is distributed prior to or at the beginning of the school year and at other times throughout the school year” with “Nutrition program resources, including promotion materials are sent home with students, published on the ESD website, and distributed at parent-teacher conferences”
 - Under **Celebrations and Rewards/Incentives** use: [will meet or exceed] [are strongly encouraged to meet] the nutrition standards set by the USDA... Add wording around flexibility for parents bringing food related to their culture while encouraging healthy options.
 - RE: **Other Activities that Promote Student Wellness**, we recommend keeping “Include wellness as a standing agenda item for school-based meetings (e.g., staff meetings, site council meetings, PTO).”

- **Future Policies**

- No future policies identified. Will notify when OSBA sends out policies.

Resources

- [BEPAC Charter](#)
- [NWRESD Equity Lens](#)
- [BEPAC Goals](#)
- [Policy Review Protocol \(4As\)](#)
- [The resolution that created this Board Equity Policy Advisory Committee](#)
- [The NWRESD Strategic Plan](#)
- [Policy Review Form](#)

Policies

- [Family Medical Leave](#) (proposed)
- [JHFE/GBNAB-AR - Reporting of Suspected Abuse of a Child and Form](#)
- [EFA - Local Wellness Program](#)