

# Regular Meeting Minutes

Thursday, Nov 16, 2023 4:00 - 5:30 p.m.

Location: zoom meeting

## Attendees:

Karen Foley

Miriam Meneses-Rios

Nancy Ford

Joe Christy

Yuen Chin

Andy Miller

Katie Riley

Christine Riley

Tracey Goldner

Janet Bucio

## Absent:

Jeff Condit

Grant Lawson

## 4:00p.m - Welcome and Call to Order

Karen introduced the minutes and gave a quick overview of the last meeting. Karen shared that as of 11/16/23 there are 48 applications for the foundation grants. She is putting together a New Board Member Orientation manual and it will include statements about the relationship between Northwest Regional ESD and the NWRESD Foundation.

## [Overview of NWRESD and Q&A](#)

Karen introduces Dan Goldman, NWRESD Superintendent, to share a presentation on Northwest Regional ESD and the organizational structure. Dan shared the following information:

- Northwest Regional has a strategic plan that is rooted in their mission, values, and community input. The strategic plan was created in Fall 2020 and just recently revised and extended to 2026.
- The Strategic Plan contains the following:
  - The ESD's Vision: Every student is educated, equipped and inspired to achieve their full potential and enrich their communities.
  - Six Collective Commitments
  - Strategies supporting each collective commitment
  - Milestones and metrics.



- Each department puts together an action plan each year with their goals and progress based on the strategic plan commitments.
- The ESD provides a Local Service Plan to all the districts they support. The Local Service Plan is revised annually and must be approved by the Board and  $\frac{2}{3}$  of our districts that have the majority of students in them. It includes a list of services provided by the ESD, including, instructional services, service menu, etc.
  - 14 districts must approve and it can't be done without Beaverton and Hillsboro.
- NWRESD is expanding access to quality early learning for students with disabilities across regions. They recently purchased a new facility in Hillsboro for early learning.
- Clatsop County Service Center moved to Gray Elementary School (out of tsunami zone).
- Junior achievement is opening a new center in Hillsboro. Junior Achievement program is a program around financial literacy and career engagement. ESD is the prime partner. This program will help a lot of kids get engaged and enrolled.

### Planning on calendar for January - March

#### Miller Nash Fundraiser

Karen shares with the board members that it's time to determine a date for the fundraising event this spring.

Feedback from members:

- Spring Break - preferably AFTER spring break when everyone is back.
- Community Action has a fundraiser in April
- Dates to consider: Second week of April - (10th or 11th) OR third week (17th or 18th)

Nancy will take these dates and work with Jeff to establish a final date. The fundraising committee will begin to meet in the middle of January to start planning for the Miller Nash's Fundraiser. Karen asked the board to start thinking of potential auction items they can provide at the Fundraiser. Katie Riley will donate some Jewelry made by her husband, Chuck Riley.

#### Foundation Annual Meeting

The Foundation Annual Meeting is scheduled to happen on June 26th from 5-7pm. The meeting will be held at Joe's house.

#### Winter Staff Reception

Board members agreed on the following date to host the Winter Staff Reception:

Date: December 13th

Time: 3:30pm

Location: Washington Service Center - Staff Lounge Area



### Approve updated [2023-24 calendar](#)

Nancy Ford moved to approve the new calendar

Katie Riley second the motion.

The Board unanimously agreed to approve the new calendar.

### Treasurer's Report

Yuen Chin shared the treasurer's report with the board. He shared the following:

In October, the foundation received \$10,000 from the ESD. This year to date, the only expense that happened in the last four months has been one of the scholarships awarded to a student at Western Oregon University. Currently, the Foundation is in good standing and ahead of the budget by \$7,000. We are right where we want to be.

Katie Riley moved to approve the treasurer's report.

Yuen Chin second the motion.

The Board unanimously agreed to accept the treasurer's report. Motion Approved.

### Upcoming Meeting Dates

- Grant Committee Meeting - January 25th, 12:00p-2:00pm at the Washington Service Center
- Regular Foundation Meeting - February 22nd, 4:00-5:30p Virtual

**Meeting Adjourned: 5:30p**