

Northwest Regional Education Service District Foundation Regular Meeting

Time/Date: 4-5:30 p.m. on Thursday, Nov. 16

Location: Virtual

[Zoom link](#)

Foundation Meeting

Welcome

1. Call to order

Karen Foley

Discussion and Action

1. Overview of NWRESA and Q&A (30 minutes)
2. Fundraising update
 - a. Update about Miller Nash event
 - b. Establish a date for the reception
 - c. Planning on calendar for January - March
3. [Approve Sept. 28, 2023 Regular Meeting Minutes](#)
4. Approve updated [2023-24 calendar](#)

Dan Goldman
Nancy Ford

All

Adjourn



Regular Meeting Minutes

Thursday, Sep 28, 2023 4:00 - 5:30 p.m.

Location: Levi Anderson Learning Center

16535 SW TV Highway Beaverton, OR 97006

Attendees:

Karen Foley, President

Nancy Ford

Yuen Chin, Treasurer

Katie Riley

Christine Riley

Miriam Meneses-Rios

Dan Goldman

Joe Christy

Jeff Condit

Grant Lawson

Cathy Jensen

Lisa Bates, Principal

Tyler Bussey, Teacher

Rochelle. Ashby, Teacher

Soraya Saba, Teacher

Tracey Goldner

Janet Bucio

Absent:

Andi Miller

4:14p.m - Welcome and Call to Order

Karen introduces Lisa Bates and her staff and asks her to talk to the board about Levi Anderson and the services they provide. Lisa shares the following:

- There are currently 25 staff, 9 teachers, and 10 IA's. Lisa is the principal and now there is an Assistant Principal.
- There are currently 65 students in the school and it's all boys between the ages of 12 and 19.
- Every year 6-8 students graduate (from their home school)
- Their goals includes establishing positive relationships with families and remove fear from kids

- Some needs Levi Anderson currently have are:
 - Supplies for RC cards program
 - Maintaining programs
 - Freezer for culinary classes
 - Summer credit recovery (13 kids)
 - Levi anderson swag

The Board members took a tour of the facility and garden.

I. Fundraising Update

Nancy Ford provided a fundraising update:

- There will not be a Miller Nash fundraising event this fall due to the fact that Miller Nash is moving to a new location
- The fundraising event will be hosted in the Spring instead and the board recommends that the fundraiser is hosted in April (first or second week) after spring break when people are back at work.
- Nancy will remain point person for communications with Jeff and Miller Nash

II. President Update

Karen shared with the Board that she is currently working on two documents for the foundation.

1. Grant committee process
2. New Board Member Orientation materials

Dan Goldman suggested to the board that an item be added to the next agenda where he can share more about the organization, Northwest Regional ESD.

Jeff Condit agreed and shared that he'd like to know more about the ESD's future plans.

III. NWRES D Grant Funding Proposal

Yuen Chin and Nancy shared with the Board that since this fundraiser will occur in the spring, the foundation can use reserved funds for the fall grants and with the funds raised at the spring event, put those dollars back into the reserved funds account.

Jeff moved to use \$26,000 from the reserved funds for this year's grants

Yuen seconds the motion

The Board unanimously agreed to use the reserved funds for this year's grants. Motion approved.

Changes will be made to the calendar to reflect these changes, (i.e, fundraising event date) however, grant committee meetings will be on schedule and grant applications will still go live on October 23rd.

IV. Approve May 16, 2023 Regular Meeting Minutes:

Karen asked for approval of the minutes from the annual meeting.

Nancy Ford moved to approve the minutes

Katie Riley second the motion.

The Board unanimously agreed to accept the minutes as written. Motion approved.

V. Treasurer's Report:

Yuen provided a treasurer's report:

As of the end of our fiscal year 06/30/2023 we had approximately fifty three thousand in cash. For this year, our revenue was up sixteen thousand more than budgeted. Ten thousand was a pass through grant and the remainder was from the Miller Nash Event. Expenses were up twelve thousand. Ten thousand was the pass through grant. Netgain for the year, approximately four thousand better than budget. The differences were carried into next year's budget.

Katie Riley moved to approve the treasurer's report.

Joe Christy second the motion.

The Board unanimously agreed to accept the treasurer's report. Motion Approved.

Upcoming Meeting Dates

- Nov 16 - Virtual Regular Board Meeting 4-5:30 p.m
- Dec 7 - ESD reception at WSC to thank staff for supporting the foundation (door prizes) - board attends - 4-5:30 p.m.
- Jan 25 - In-Person grant subcommittee selects grants (12-2 p.m. at the Washington Service Center)

Meeting Adjourned: 5:30p



Foundation Meeting Calendar/Key Events 2023-24

Regular board meetings will take place from 4-5:30 p.m.

AUGUST

- Aug. 15 [Virtual fundraising committee meeting](#)
- Aug. 25 [Virtual grant selection committee meeting](#) 12-1 p.m.

SEPTEMBER

- Sept. 28 In-Person Regular Board Meeting 4-5:30 pm - Levi Anderson Learning Center
- Mid-September Karen visits two school districts

OCTOBER

- Mid-October Karen visits one school district
- Oct. 23 Grant application window opens

NOVEMBER

- Nov. 16 Virtual Regular Board Meeting 4-5:30 p.m.
- Nov. 17 Grant application window closes
- November School visits (board chair)

DECEMBER

- Dec. 7 ESD reception at WSC to thank staff for supporting the foundation (door prizes) - board attends - 4-5:30 p.m.

Dec. 15 Proposal Packets prepared and sent to Committee

JANUARY

Jan. 1-19 Grant committee rates proposals
Jan. 25 In-Person grant subcommittee selects grants (12-2 p.m.
at the Washington Service Center)
Jan. 31 Send thank you notes to donors with donation tax information

FEBRUARY

Mid-February Karen visits schools
Feb. 16 Announce grant winners
February 22 Virtual Regular Board Meeting 4-5:30 p.m.

MARCH

Continue fundraising event planning

APRIL

First/second week Miller Nash fundraiser - 5-7 p.m. - In-person at Miller Nash office
downtown Portland - (big ticket items/paddle)
Karen visits schools

MAY

TBA Karen visits schools
Annual Foundation Meeting

June-August

TBA Fundraising and grant committee meetings