



Northwest Regional
Education Service District

BOARD PACKET
MATERIALES DE LA MESA
DIRECTIVA

General Session - Sesion general

July 18, 2023 - 18 de julio de 2023

2:15 pm

Questions?
Contact vwhite@nwresd.org



Northwest Regional Education Service District

Welcome to this Public Meeting of the NWRESD Board of Directors

July 18, 2023

Executive & General Session
Seaside High School Library

Executive Session

2:15 PM 1. CALL TO ORDER [Executive Session Statement](#) Chair Tomlin

[192.660\(2\)\(d\)](#) To conduct deliberations with persons you have designated to carry on labor negotiations.

2:40 PM 2. ADJOURN Chair Tomlin

General Session

2:45 PM 1. CALL TO ORDER Chair Tomlin
Board: Becky Tymchuk, Chris Riley, Doug Dougherty, Ernest Stephens, Maureen Wolf, Miriam Meneses-Rios, Ross Tomlin, Tony Erickson, Yadira Martinez

2:48 PM 2. PLEDGE OF ALLEGIANCE / LAND ACKNOWLEDGEMENT Chair Tomlin

2:50 PM 3. ELECTION OF BOARD CHAIR/VICE CHAIR
A. [Election of Board Chair](#) Chair Tomlin
B. [Election of Board Vice Chair](#) Chair TBD

3:00 PM 4. NEW MEMBER OATHS Dan Goldman
[Policy BBBA: Board Member Qualifications](#)
[Policy BBBB: Board Member Oaths](#)
A. Appointed Position B - Social Services: Miriam Meneses-Rios
B. Appointed Position C - Business: Ernest Stephens
C. Elected Position 2: Doug Dougherty
D. Elected Position 5: Becky Tymchuk

3:20 PM 5. AGENDA REVIEW/REVISION Dan Goldman

3:22 PM 6. PUBLIC COMMENT Chair TBD
The Northwest Regional Education Service District Board of Directors appreciates community members sharing information during public comments. The Board requests comments be limited to three (3) minutes per speaker. Speakers will state their name and home address for the record. While the Board does not respond to public comment, following the meeting the Chair, Vice Chair, and Superintendent will together determine the appropriate level of response. Speakers may offer objective criticism of district operations or programs, but the Board will not hear complaints concerning specific district personnel.

3:25 PM 7. CONSENT AGENDA
A. [Approve June Board Meeting Minutes](#) Valerie White
B. [Approve June Personnel Reports](#) Debbie Simons
C. [Approve Designations, Authorizations, and Appointment for 2023-24](#) Jordan Ely
D. [Approve June 2023 Monthly Financial Report](#) Jordan Ely
E. [Approve School Inks Contract](#) Megan McCarter
F. [Approve Coordinated Enrollment Services Grant Award](#) Stacy Rager
G. [Approve Regional next-generation anti-virus software purchase](#) Stuart Long

3:27 PM	8. <u>REPORTS AND DISCUSSION</u> A. OAESD Executive Director Report	Amber Eaton
3:47 PM	9. <u>ACTION ITEMS</u> A. Approve Opsis Architecture Contract B. Approve Strategic Plan Revision 2020-2026	Kieron Spellman David Williams
3:55 PM	10. <u>BOARD MEMBER COMMENTS</u>	Chair TBD
4:00 PM	11. <u>ADJOURN</u>	

PUBLIC PARTICIPATION IN BOARD MEETINGS

1. A speaker may complete a Public Comment Card and give it to the Board Secretary prior to the beginning of the meeting when held in-person. After being recognized by the Board Chair, the speaker will sit at the presenter's table and identify themselves with their full name and address, and stating their purpose in addressing the Board.
2. A speaker may complete the [Public Comment Request](#) online at least one hour prior to the beginning of the meeting when held virtually. After being recognized by the Board Chair, the speaker will be invited to the virtual panel and identify themselves with their full name and address, and stating their purpose in addressing the Board.
3. A group of visitors with a common purpose should designate a speaker for the group.
4. Comments or statements by members of the public are limited to 3 minutes and should be brief and concise unless otherwise authorized by the Chair.
5. Speakers may comment on a topic not on the published agenda, however, the Board - at its discretion - may require that the proposal, inquiry, or request be submitted in writing. The Board reserves the right to refer the matter to the administration for action or study and to report at a subsequent meeting.
6. Speakers may offer objective criticism of district operations or programs but the Board will not hear complaints concerning specific district personnel. Complaints against individuals must be addressed by following the steps in Policy KL ("Public Complaints") and Procedure KL-AR ("Complaint Form").
7. The Board appreciates community members sharing information during public comments. The Board will listen, but not comment, on information heard. Following the meeting, the chair, vice chair and superintendent will together determine the response.
8. These procedures will be published on the back of every Board meeting agenda.



PLEDGE OF ALLEGIANCE

THE LAND UPON WHICH WE STAND.



INDIGENOUS LAND ACKNOWLEDGEMENT

"WE WANT TO ACKNOWLEDGE THAT WE GATHER AS THE NORTHWEST REGIONAL ESD ON THE TRADITIONAL LANDS OF THE **CHINOOK, CLATSKANIE, CLATSOP-NEHALEM, KALAPUYA, SILETZ** AND **TILLAMOOK** PEOPLES, PAST AND PRESENT, AND HONOR WITH GRATITUDE THE LAND ITSELF AND THE PEOPLE WHO HAVE STEWARDED IT THROUGHOUT THE GENERATIONS."

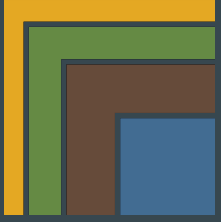
-Adapted from Delilah Friedler

RECONOCIMIENTO DE TIERRAS INDÍGENAS



"QUEREMOS RECONOCER QUE NOS REUNIMOS COMO EL DISTRITO DE SERVICIOS EDUCATIVOS PARA LA REGIÓN DEL NOROESTE EN LAS TIERRAS TRADICIONALES PASADAS Y PRESENTES DE LOS PUEBLOS **CHINOOK, CLATSKANIE, CLATSOP-NEHALEM, KALAPUYA, SILETZ Y TILLAMOOK**, Y HONRAMOS CON GRATITUD LA TIERRA MISMA Y A LAS PERSONAS QUE LA HAN PROCURADO A LO LARGO DE LAS GENERACIONES."

-Adaptado de Delilah Friedler



ELECTION OF BOARD CHAIR AND VICE CHAIR



Northwest Regional Education Service District

July 18, 2023

TO: Board of Directors

FR: Valerie White, Board Secretary

RE: Election of the 2023-24 Board Chair

EXPLANATION: In accordance with law and Board Policy BC/BCA, the Board of Directors is required to hold the election of a Board chair and vice chair at its annual work session. The incumbent Board chair will preside until a successor is elected. No member may serve as Board chair for more than two consecutive years. Following an approved motion, the Superintendent will lead the incoming Chair in the oath of office.

PRESENTER(S): Dan Goldman, Superintendent

SUPPLEMENTARY MATERIALS: [2023-24 Board Chair Oath of Office](#)

RECOMMENDATION: I nominate *[Candidate Name]* and move to approve *[Candidate Name]*
as 2023-24 Board Chair.



Northwest Regional Education Service District

Board of Directors Chair Oath of Office

"I, _____, do solemnly swear that I will support the laws of the United State and of the state of Oregon, and the policies of the Northwest Regional Education Service District. During my term as Chair of the Board of Directors, I will faithfully and impartially discharge the responsibilities of the office to the best of my ability."

Dated: July 18, 2023

2023-24 Board Chair

Dan Goldman, Superintendent



Northwest Regional Education Service District

July 18, 2023

TO: Board of Directors

FR: Valerie White, Board Secretary

RE: Election of the 2023-24 Board Vice Chair

EXPLANATION: In accordance with law and Board Policy BC/BCA, the Board of Directors is required to hold the election of a Board Chair and Vice Chair at its annual work session. The incumbent Board chair will preside until a successor is elected. No member may serve as Board chair for more than two consecutive years. Following an approved motion, the Superintendent will lead the incoming Vice Chair in the oath of office.

PRESENTER(S): Dan Goldman, Superintendent

SUPPLEMENTARY MATERIALS: [2023-24 Board Vice Chair Oath of Office](#)

RECOMMENDATION: I nominate *[Candidate Name]* and move to approve *[Candidate Name]*
as 2023-24 Board Vice Chair.

PROPOSED MOTION: "I move to approve *[Candidate Name]* as 2023-24 Board Vice Chair."



Northwest Regional Education Service District

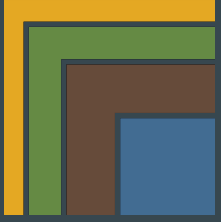
Board of Directors Vice Chair Oath of Office

"I, _____, do solemnly swear that I will support the laws of the United State and of the state of Oregon, and the policies of the Northwest Regional Education Service District. During my term as Vice Chair of the Board of Directors, I will faithfully and impartially discharge the responsibilities of the office to the best of my ability."

Dated: July 18, 2023

TBD, Board Chair

Dan Goldman, Superintendent



NEW BOARD MEMBER OATHS



Northwest Regional Education Service District

July 18, 2023

TO: Board of Directors

FR: Valerie White, Board Secretary

RE: NWRESD Board New Member Oaths

EXPLANATION:

All new board members will be asked to take an oath of office and their terms will begin on July 18, 2023.

- Appointed Position B - Social Services: Miriam Meneses-Rios
- Appointed Position C - Business: Ernest Stephens
- Elected Position 2: Doug Dougherty
- Elected Position 5: Becky Tymchuk

PRESENTER(S): Dan Goldman, Superintendent

SUPPLEMENTARY MATERIALS: [2023-24 Board Member Oaths of Office](#)

[Policy BBBB: Board Member Oaths](#)

RECOMMENDATION: N/ A

PROPOSED MOTION: N/ A



Board of Directors Oath of Office

"I, Miriam Meneses-Rios, do solemnly swear that I will support the laws of the United States, the state of Oregon, and the policies of the Northwest Regional Education Service District. During my term as member of the Board of Directors, I will faithfully and impartially discharge the responsibilities of the office to the best of my ability."

Dated this 18th day of July, 2023

Miriam Meneses-Rios

2023-24 Board Chair



Board of Directors Oath of Office

"I, Ernest Stephens, do solemnly swear that I will support the laws of the United States, the state of Oregon, and the policies of the Northwest Regional Education Service District. During my term as member of the Board of Directors, I will faithfully and impartially discharge the responsibilities of the office to the best of my ability."

Dated this 18th day of July, 2023

Ernest Stephens

2023-24 Board Chair



Board of Directors Oath of Office

"I, Doug Dougherty, do solemnly swear that I will support the laws of the United States, the state of Oregon, and the policies of the Northwest Regional Education Service District. During my term as member of the Board of Directors, I will faithfully and impartially discharge the responsibilities of the office to the best of my ability."

Dated this 18th day of July, 2023

Doug Dougherty

2023-24 Board Chair



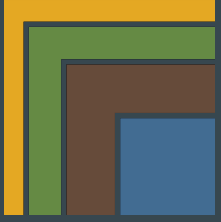
Board of Directors Oath of Office

"I, Becky Tymchuk, do solemnly swear that I will support the laws of the United States, the state of Oregon, and the policies of the Northwest Regional Education Service District. During my term as member of the Board of Directors, I will faithfully and impartially discharge the responsibilities of the office to the best of my ability."

Dated this 18th day of July, 2023

Becky Tymchuk

2023-24 Board Chair



CONSENT AGENDA



Northwest Regional Education Service District

Welcome to this Public Meeting of the
NWRESD Board of Directors
Executive Session, Budget Hearing, General Session

Executive Session

CALL TO ORDER - Chair Tomlin called this Executive Session to order at 4:02 pm.

Board in attendance: In Person: Karen Cunningham, Doug Dougherty, Christine Riley, Ross Tomlin, Diane Wilkinson, Virtual: Maureen Wolf, Ernest Stephens, Tony Erickson, Yadira Martinez

Staff in attendance: Dan Goldman, Debbie Simons, David Williams, Sherry Ely, Valerie White, Stuart Long

Guests in attendance: Brett Mersereau

ORS 192.660(2)(d): To conduct deliberations with persons you have designated to carry on labor negotiations.

ORS 192.660(2)(h): To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

ADJOURN - Chair Tomlin adjourned this Executive Session at 4:31 pm.

Budget Hearing

1.OPEN BUDGET HEARING - Chair Tomlin opened the budget hearing at 4:36 pm

BUDGET PRESENTATION - CFO Sherry Ely reported on the proposed budget, including the legislative stalemate and fallout the NWRESD may experience. Superintendent Dan Goldman also commented on the budget with respect to a \$60 million shortfall in the governor's early learning budget and the impact an inadequate funding level would have on the NWRESD.

DELIBERATIONS - [Budget Committee Approved 2023-2024 Budget](#) - Chair Tomlin asked if there were any questions about the approved budget or CFO Ely's budget presentation . There were none.

RESOLUTION - [Adopt NWRESD 2023-24 Budget - Resolution #23-010](#) - Chair Tomlin entertained a motion by Director Cunningham to adopt NWRESD 2023-24 Budget - Resolution #23-010. The motion was seconded by Director Wilkinson and approved unanimously.

PUBLIC COMMENT - Julia Mace, NWRESD licensed staff, provided a public comment.

The Northwest Regional Education Service District Board of Directors appreciates community members sharing information during public comments. Members of the community wishing to address the Board will complete a [Public Comment Request](#) prior to the beginning of the board meeting. The Board requests comments be limited to three (3) minutes per speaker. Speakers will state their name and home address for the record. While the Board does not respond to public comment, following the meeting the Chair, Vice Chair, and Superintendent will together determine the appropriate level of response. Speakers may offer objective criticism of district operations or programs, but the Board will not hear complaints concerning specific district personnel.

CLOSE BUDGET HEARING - Chair Tomlin closed the budget hearing at 4:54 pm.

General Session

1. CALL TO ORDER - Chair Tomlin called this general session to order at 4:55 pm.

Board in attendance: In Person: Karen Cunningham, Doug Dougherty, Christine Riley, Ross Tomlin, Diane Wilkinson, Virtual: Maureen Wolf, Ernest Stephens, Tony Erickson, Yadira Martinez

Staff in attendance: Dan Goldman, Debbie Simons, David Williams, Sherry Ely, Valerie White, Stuart Long, Megan McCarter, Kelsey Soltysiak, SZ Liwaru, Brian Bain.

Guests in attendance: In Person: Heather Higashi, Elsa Young, Alyson Kinzler, Erin Dupuis, Karen Sue Crowley, Indigo Davis, Katy Ettlting, Krista Jackson, Sheri Johnson, Sam Spies, Samantha Stidham, Anastasia Gordon, James Gordon, Kathryn Gordon, Sarah Andrews, Elena Barreto, Olson Miller, Eva Manderson, Patricia Burros, Bethany Bowers Virtual: Brad Turano, Chelsea Tumbarello, Erin Sanderson, Keri Esser, Rhiannon Stout, Mary Dorry, Jill Hudanish, Vanessa Hernandez, Hannah Douglass, Jena Stewart, Sue Schimmelpfennig, Melissa Fonder, Lori Bearden, Laura Christensen, Julia Mace, Melissa Hampton, Rachel Prevost, Lisa Mellan, Jody Dungay, Amber Carini, Mithu Dasgupta,

Kristen Miyasaki, Kate Sacrison, Lara M Barghi, Sarah Davis, Lisa Crisi, Ginger Gamboa, Lindsey Wineland, Lisa Regier, Tina Meier-Nowell, Sara Dinneen, Lori Dyer, Terry Larkin, Whitney Wagner, Terri Pratt, Kristy Friday, Lauren Sagun, Tera VanDyke, Sarah Davis, Tiffany Hall, Shannon Hamerman, Jessica Duffett, Cathay Jensen, Olson Miller, Caryn Cushman, ErinDupuis

[PLEDGE OF ALLEGIANCE / LAND ACKNOWLEDGEMENT](#) - Chair Tomlin led the board, staff and guests in the pledge of allegiance. Director Wilkinson recited the land acknowledgement.

AGENDA REVIEW/REVISION - N/A

SUPERINTENDENT REPORT - Superintendent Goldman reviewed the June 2023 Superintendent Report and reflected on the past year as well as the hard work our staff has done on behalf of students. The Oregon legislative session and the scenarios which could play out were discussed. Superintendent Goldman gave an update on the NWRESDs current building projects. Next, Superintendent Goldman updated the board on administrative staff changes. Finally, he thanked our two retiring board directors, Director Cunningham and Director Wilkinson, and presented them with plaques and paintings created by students in our SEL programs and component districts.

RECOGNITION AND GOOD NEWS - [Cascade and Pacific Academies Food Pantry](#) - School-based Administrative Specialist Patricia Burros and Principal Bethany Bowers from Cascade/Pacific Academy spoke about the food pantry, the families who are served and challenges to having enough food and funding to continue.

CONSENT AGENDA - Chair Tomlin entertained a motion by Director Riley to approve the Consent Agenda. The motion was seconded by Director Cunningham and approved unanimously.

REPORTS AND DISCUSSION - [Child Care Resource and Referral](#) - Eva Manderson presented the CCR&R program to the board and discussed partnerships and training options available through their programs. Director Wilkinson stated she had been to a training and was impressed by CCR&R's work with local providers. Chair Tomlin also noted the importance of CCR&R's work in Tillamook County and asked about changes Ms Manderson is seeing. [Strategic Plan Milestones](#) - Director of Research, Assessment and Evaluation Brian Bain and Chief of Staff David Williams presented where the NWRESD is with regard to the 2020-2025 Strategic Plan and changes that may be necessary to meet those collective commitments. [First Read Policies: JGE - Expulsions](#) - CHRO Debbie Simons presented Policy JGE and discussed the unusual expulsion policy in that we must have an expulsion policy, however, students in our SEL schools, if they were to be expelled, that decision would come from the Superintendent of that student's district. Legislative initiatives may bring us back to this policy for further changes in the future. Superintendent Goldman noted that the Board policy committee and has selected that any expulsions would be referred to himself and stated that most districts refer to their superintendent with appeals going to the board of directors rather than the state of Oregon.

ACTION ITEMS - [Approve Resolution #23-009 - Juneteenth](#) - Director of Equity and Family Partnerships SZ Liwaru presented Resolution #23-009 - Juneteenth. Liwaru recited the resolution and offered resources to celebrate this now federal holiday. Chair Tomlin thanked Liwaru for the resources he presented with his resolution. Chair Tomlin then entertained a motion by Director Stephens to approve Resolution #23-009 - Juneteenth. The motion was seconded by Director Erickson and approved unanimously.

[Approve 2021-22 Financial Audit](#) - CFO Sherry Ely and Brad Turano, Auditor with Pauly-Rogers, presented the NWRESD 2021-22 Financial Audit and discussed the process. No exceptions or issues were found. Superintendent Goldman noted that this was a challenging audit year and noted that Holly Langan's work was exceptional. Chair Tomlin entertained a motion by Director Riley to approve the 2021-22 Financial Audit. The motion was seconded by Director Dougherty and approved unanimously.

[Approve Resolution #23-013 - Aloclek Property Acquisition](#) - CFO Ely gave a short summary of the resolution for the board. Chair Tomlin entertained a motion by Director Riley to approve Resolution #23-013 - Aloclek Property Acquisition. The motion was seconded by Director Wilkinson and approved unanimously.

9. BOARD MEMBER COMMENTS - Director Cunningham and Director Wilkinson noted that they will miss the remaining board members.

10. ADJOURN - Chair Tomlin adjourned this General Session at 6:31 pm.



Northwest Regional Education Service District

July 10, 2023

TO: Board of Directors

FR: Debbie Simons – Chief Human Resources Officer

RE: Personnel Report - June 2023

EXPLANATION: Please see attached personnel report prepared by Lysie Scharpf, Human Resources Specialist.

PRESENTER(S): Debbie Simons, Chief Human Resources Officer

SUPPLEMENTARY MATERIALS: [June 2023 Personnel Report](#)

RECOMMENDATION: To approve the Agreement as presented PROPOSED MOTION: I move to approve the Agreement as presented

**NW Regional Education Services District
PERSONNEL REPORT
June 1, 2023 – July 7, 2023**

New Hires

Name	Position	Department	Building	New Hire/ Transfer	Tentative Start Date
Jody Dungay	Speech Language Pathologist - ASD Team	Early Learning	Beaverton Early Childhood Center	Transfer	07/07/2023
Jodi Blue	SPED Teacher	Social Emotional Learning Schools	Cascade Academy	New Hire	08/21/2023
Lucero Alvarez	Coordinated Enrollment Specialist	Early Learning	Washington Service Center	New Hire	06/22/2023
Kimberly Gorman	School Psychologist	Special Student Services	Banks School District	Transfer	06/01/2023
Mallory Fajer	Speech Language Pathologist	Early Learning	Beaverton Early Childhood Center	New Hire	07/07/2023
Sabine Eaton	Support Specialist	Special Student Services	Washington Service Center	Transfer	07/17/2023
Rachel Hall	Instructional Assistant	Social Emotional Learning Schools	Pacific Academy	New Hire	08/21/2023
Raul Camacho	LEAD Child Care Resource & Referral Specialist	Early Learning	Tillamook Service Center	Transfer	06/05/2023
Jennifer Redshaw	Administrative Specialist	Early Learning	Washington Service Center	New Hire	06/26/2023
Christine Eichelberger	Professional Learning Coach - Early Literacy	Instructional Services	Washington Service Center	New Hire	08/21/2023

Carrie Cowan	Professional Learning Coach - ORTII - TOSA	Instructional Services	Washington Service Center	New Hire	08/14/2023
Ann Mackrory	BVI Instructional Assistant	Special Student Services	Washington Service Center	New Hire	08/21/2023
Kay Johnson	Braille Transcriber	Special Student Services	Washington Service Center	New Hire	07/10/2023
Marlys Mandaville	NOSS Site Supervisor	Instructional Services – NOSS	Washington Service Center	New Hire	08/17/2023
Melissa Righero	Instructional Assistant	Early Learning	Clatsop Service Center	New Hire	07/07/2023
Laura Bayer-Smith	Early Childhood Education Specialist	Early Learning	Washington Service Center	Transfer	07/05/2023
Cathryn Forsman	Instructional Assistant	Social Emotional Learning Schools	Pacific Academy	New Hire	08/21/2023
Michaela Hanna	Instructional Coach-LEAP Classrooms	Early Learning	Washington Service Center	Transfer	07/10/2023
Brandon Gallinat	Senior Accountant	Fiscal Services	Washington Service Center	New Hire	07/17/2023
Dalene Stark	Instructional Assistant	Early Learning	Beaverton Early Childhood Center	New Hire	07/07/2023
Katelyn Parisi	ASD Consultant	Special Student Services	Washington Service Center	New Hire	07/31/2023
Christopher Hesselbein	Professional Learning Coach	Instructional Services	Washington Service Center	New Hire	07/24/2023
Christina Noerr	Senior Accountant	Fiscal Services	Washington Service Center	New Hire	07/17/2023
Charlotte Ellis	District Curriculum Director	Instructional Services	Tillamook School District	New Hire	07/10/2023

Lauren Yokum	School Outreach Specialist	Instructional Services	Tillamook Service Center	New Hire	07/24/2023
Pax Boisvert	Equity and Inclusion Advocate	NOSS – Instructional Services	Washington Service Center	Transfer	09/11/2023
Nicholas Gonzalez	Equity and Inclusion Advocate	NOSS – Instructional Services	Washington Service Center	Transfer	09/11/2023
Sevrin Bailey	Equity and Inclusion Advocate	NOSS – Instructional Services	Washington Service Center	Transfer	09/11/2023
Olivia Sweeney	Field Instructor Facilitator	NOSS – Instructional Services	Washington Service Center	Transfer	09/11/2023
Micheal Timmons	Field Instructor Facilitator	NOSS – Instructional Services	Washington Service Center	Transfer	09/11/2023
Andrew Haka	Field Instructor Facilitator	NOSS – Instructional Services	Washington Service Center	Transfer	09/11/2023
Jennifer Whitman	Field Instructor Facilitator	NOSS – Instructional Services	Washington Service Center	Transfer	09/11/2023
Alexandra Stephens	Field Instructor Facilitator	NOSS – Instructional Services	Washington Service Center	Re-hire	09/05/2023

Resignations, Retirements & Separations

Name	Position	Department	Last Day of Employment	Details/Comments
Natasha Inafuku	REN Data & Measurement Coach	Instructional Services	June 15, 2023	Resignation
Sheyanne Farr-Baenziger	Speech Language Pathologist	Early Learning	August 4, 2023	Resignation
Michaela Sause	Speech Language Pathologist	Early Learning	June 8, 2023	Resignation
Ashley Vuylsteke	Speech Language Pathologist	Special Student Services	June 13, 2023	Resignation
Michelle Sparks-Smith	Certified Occupational Therapy Assistant	Early Learning	August 4, 2023	Retirement
Tiffany Arden Bryce	Family Resource Specialist	Early Learning	June 9, 2023	Contract Non-Renewal
Mariah Nicely	Family Resource Specialist	Early Learning	June 9, 2023	Contract Non-Renewal
Eva Foster	Administrative Assistant	Early Learning	October 31, 2023	Retirement
Kevin Reichenthaler	Instructional Assistant	Social Emotional Learning Schools	June 16, 2023	Resignation
Amy Gillett	Instructional Assistant	Early Learning	June 13, 2023	Resignation
Dorothy Spence	Coordinator	Early Learning	July 16, 2023	Resignation
Paulette Rubio	Speech Language Pathologist	Special Student Services	June 13, 2023	Resignation
Bethany Bowers	Principal	Social Emotional Learning Schools	June 30, 2023	Resignation

Nina Simons	Speech Language Pathologist	Special Student Services	June 13, 2023	Resignation
Kayla Bailey	Instructional Assistant	Early Learning	June 20, 2023	Resignation
Jennifer Donaldson	Teacher Visually Impaired	Special Student Services	June 16, 2023	Resignation
Nicole Larson	Site Based Admin Assistant	Early Learning	July 17, 2023	Resignation
Monica Clark	Physical Therapist	Early Learning	August 4, 2023	Resignation
Ashley Hennessey	Occupational Therapist	Early Learning	August 4, 2023	Resignation
Deborah Simons	Chief Human Resources Officer	Administration	June 30, 2023	Retirement * Retirement from PERS only. Will continue to work

Currently Advertised Vacancies

Currently Advertised Vacancies is a snapshot in time for jobs that are currently posted as of 7.7.23.

Open Position	Category	Department	Original Post Date	Comments
Administrative Assistant – Site Based – Clatsop Service Center	Classified	Early Learning	03/10/2023	1.0 FTE - Resignation
Occupational Therapist - Clatsop SC	Licensed	Early Learning	03/20/2023	1.0 FTE- Previously filled by contractor
Occupational Therapist - Scappoose School District	Licensed	Special Student Services	04/18/2023	1.0 FTE – Transfer
Administrative Specialist - Evaluation/Intake	Classified	Early Learning	04/18/2023	1.0 FTE – New Position
Speech Language Pathologist – Evaluation Team	Licensed	Early Learning	04/25/2023	1.0 FTE – New Position
Speech Language Pathologist - Clatsop Service Center	Licensed	Early Learning	04/26/2023	1.0 FTE - Resignation
Occupational Therapist - Clatsop Service Center	Licensed	Early Learning	04/26/2023	1.0 FTE – Previously Unfilled
SPED Coordinator	Admin	Special Student Services	05/09/2023	1.0 FTE - Resignation
Preschool Promise Quality Coach - Tillamook Service Center	Classified	Early Learning	05/08/2023	1.0 FTE – New Position
School Psychologist - Nestucca Valley - Limited Term	Licensed	Special Student Services	05/09/2023	1.0 FTE – Change in LSP
Instructional Coach – WSC	Licensed	Special Student Services	05/15/2023	1.0 FTE – New Position
Instructional Assistant - Pacific Academy	Classified	Social Emotional Learning Schools	05/18/2023	0.85 FTE – Resignation
Account Support Specialist - Payroll – REPOSTED from 4/2023	Classified	Fiscal Services	05/25/2023	1.0 FTE – New Position
School Psychologist - Rainier School District	Licensed	Special Student Services	05/31/2023	1.0 FTE - Transfer
Speech Language Pathology Assistant - Rainier School District	Licensed	Special Student Services	06/06/2023	1.0 FTE - Resignation
Facilities Support Specialist	Classified	Facilities	06/06/2023	1.0 FTE – New Position

Speech Language Pathologist- Rainier School District	Licensed	Special Student Services	06/10/2023	1.0 FTE - Transfer
School Psychologist – Tigard Tualatin School District Middle Schools	Licensed	Special Student Services	06/13/2023	1.0 FTE – New Position
Instructional Assistant – Pacific/Cascade Academy	Classified	Social Emotional Learning Schools	06/15/2023	0.85 FTE – Resignation
Instructional Assistant – Hillsboro Early Childhood Center	Classified	Early Learning	06/15/2023	0.9375 FTE - Resignation
Assistant Principal - Pacific/Cascade Academy	Admin	Social Emotional Learning Schools	06/16/2023	1.0 FTE – New Position
Early Learning Support Specialist – CCRR – Tillamook SC	Classified	Early Learning	06/16/2023	0.50 FTE - Transfer
Instructional Assistant – Tualatin Early Childhood Center	Classified	Early Learning	06/15/2023	0.9375 FTE - Resignation
Chief of Staff	Admin	Administration	06/22/2023	1.0 FTE - Resignation
Education Research & Data Specialist	Classified	Instructional Services	06/22/2023	1.0 FTE - Resignation
Instructional Assistant – Levi Anderson	Classified	Social Emotional Learning Schools	06/26/2023	0.85 FTE – Resignation
Registered Nurse – St. Helens School District	Licensed	Special Student Services	06/27/2023	1.0 FTE – New Position
Instructional Assistant – Beaverton Early Childhood Center	Classified	Early Learning	06/15/2023	0.9375 FTE - Resignation
Instructional Assistant – Blind/Visually Impaired Services – 2 positions	Classified	Special Student Services	06/29/2023	1.0 FTE – New Position
ASL Teacher – REPOSTED from 3/2023	Licensed	Special Student Services	06/27/2023	0.33 FTE - Resignation

Currently Advertised Vacancies – Northwest Outdoor Science School

Currently Advertised Vacancies is a snapshot in time for jobs that are currently posted as of 7.7.23.

Open Position	Category	Department	Original Post Date	Comments
Program Leader	Limited Term	NOSS	05/04/2023	5 open positions
Field Instructor	Limited Term	NOSS	05/04/2023	5 open positions
Licensed Practical Nurse	Limited Term	NOSS	05/04/2023	4 open positions
Registered Nurse	Limited Term	NOSS	05/04/2023	2 open positions
Equity & Inclusion Advocate	Classified	NOSS	05/04/2023	2 open positions – 0.78 FTE
Program Facilitator	Classified	NOSS	07/06/2023	2 open positions – 0.78 FTE

Debbie Simons

1430 NE 10th Street
Grants Pass, OR 97526
deb.simons2@gmail.com

June 16, 2023

Dan Goldman
Superintendent
Northwest Regional ESD
5825 NE Ray Circle Drive
Hillsboro, OR 97124

RE: Letter of Retirement/Request to Rehire as New Employee

Dear Dan,

As I hope you know, I thoroughly enjoy my work serving the students, families and staff at Northwest Regional ESD. I am blessed to work with an amazing team of people, as well as your commitment to the students and families that the ESD serves. That being said, the purpose of this letter is to notify you of my PERS retirement. My PERS effective date is July 1, 2023; and my last day in the current state of my employment is June 30, 2023.

That being said, I strongly feel my work here is not done. As discussed, I am planning to return to work as a retiree-rehire July 3, 2023, and am committed to continue in my current role at the ESD until at least June 30, 2025.

I am looking forward to what the future holds for the ESD. Thank you again.

Sincerely,



Debbie L. Simons
Chief Human Resources Officer



Northwest Regional Education Service District

July 11, 2023

TO: Board of Directors

FR: Dan Goldman, Superintendent

RE: Board Designations, Authorizations, and Appointments for 2023-2024

EXPLANATION:

The Board approves designations, authorizations, and appointments annually to allow for district administrative activities to occur. The attached list includes the proposed designations, authorizations, and appointments for the 2023-2024 fiscal year.

PRESENTER(S): Dan Goldman, Superintendent

SUPPLEMENTARY MATERIALS: [Designations, Authorizations, and Appointments for 2023-2024](#)

RECOMMENDATION: To approve the designations, authorizations, and appointments for 2023-2024 as presented.

PROPOSED MOTION: "I move to approve the designations, authorizations, and appointments for 2023-2024 as presented."



Northwest Regional Education Service District

Designations, Authorizations, and Appointment for 2023-24

1. Chief Administrative Officer and District Clerk (ORS 332.515)

The Superintendent shall be the Chief Administrative Officer and Clerk of the Board of Directors with designated powers as stated in Board policy, including administration of all local, state, and federal funds and programs.

2. Budget Officer (ORS 294.331)

The Superintendent shall be the Budget Officer.

3. Deputy Clerk

The Chief Financial Officer shall be the Deputy Clerk.

4. Authority to Invest Funds (ORS 294.810, 294.815)

Authority to invest funds is given to the Superintendent and his designee, the Chief Financial Officer, in accordance with District policy.

5. Custodians of Funds (ORS 328.441, 328.445)

The Superintendent and Chief Financial Officer are authorized to sign checks. Authorized facsimiles are approved for the Superintendent and Chief Financial Officer.

6. Depository of Funds (ORS 328.441, 294.805 to 294.895)

U.S. Bank, Oregon State Investment Pool, and other investments authorized by board policy shall serve as the Depository of Funds.

7. Auditor (ORS 297, 405, 327, 137, 328.465)

In 2012, Pauly Rogers was selected as the district's audit firm and shall continue in that capacity through the 2023-2024 fiscal year.

8. Insurance Agent of Record

In 2021, Brown & Brown was selected and they shall continue to serve as the agency's Insurance Agent of Record through the 2023-2024 fiscal year.

9. Designate Attorney

In 2012, the firm of Miller, Nash, Wiener, Hager and Carlsen of Portland, Oregon, was selected as the district's legal counsel and shall continue to serve as the District's general legal counsel for all matters through the 2023-2024 fiscal year. If, due to reasons of specialty, the superintendent chooses to use another attorney for a particular issue, the superintendent will notify the Board as soon as possible.

10. Authority to Borrow Funds

The Board authorizes the Superintendent and Chief Financial Officer to borrow at one time an amount not to exceed one month's payroll. Authority to borrow beyond this amount must be approved by the Board of Directors.

11. Authority for Inter-Fund Loans

The ESD receives notification of grants and implements contract services as early as July and August. Actual funds are not received by the ESD until later in the school year. This authorization allows the ESD to use General Fund monies to support these activities until grant and contract funds are received and the General Fund can be repaid. Inter-fund loans are allowed under ORS 294.450 (3).

12. Authorization to Pay Obligations

In order to meet specific timelines, the Board authorizes the Chief Financial Officer to pay salaries of employees when work has been performed and payment is due; contract obligations; utilities; Social Security; Public Employees Retirement System; industrial accident insurance; health insurance; any bank charges; all filing fees charged by Clatsop, Columbia, Tillamook, or Washington counties, or the State of Oregon, for legal or official documents; all permits required by local, county, state, or federal government agencies; and all other accounts payable when due as governed by the fiscal policies of the District.

13. Fidelity Bonds (ORS 332.525)

- a. Superintendent and Chief Financial Officer: \$150,000
- b. Blanket Bond - All Employees: \$50,000

14. Designate Official Publications

The following are designated as the official publications for the Northwest Regional ESD: Clatskanie Chief, St. Helens Chronicle, Daily Astorian, Tillamook Headlight Herald, and Oregonian.

15. Local Public Contract Review Board (ORS 279.055(2))

The Board shall continue to serve as the Local Public Contract Review Board of the NWRESD.

16. Designations of Qualified Dependents for Cafeteria Plan Agency

125 "Qualifying Dependent" means, for Dependent Care Assistance Program purposes, (1) a Participant's Dependent" (as defined in Code Section 152(a)(1)) who has not attained age 13; (2) a Dependent or the Spouse of a Participant who is physically or mentally incapable of caring for himself and has the same principal place of abode as the Participant for more than one-half of such taxable year; or (3) a Child that is deemed to be a Qualifying Dependent described in paragraph (1) or (2) above, whichever is appropriate, pursuant to Code Section 21 (e) (5).



Northwest Regional Education Service District

July 11, 2023

TO: Board of Directors
FR: Jordan Ely, Chief Financial Officer
RE: June 2023 Financial Report

EXPLANATION: The included financial report, as of June 30, includes unaudited and incomplete information, as the fiscal team is diligently working to close out the 2022-23 fiscal year. However, the overall fiscal position remains strong, in line with previous reports.

GENERAL FUND: The general fund ending balance projection has increased by nearly \$200 thousand to \$5.6 million, which is about 9.8% of total adopted revenues. This amount is 75.7% of general fund adopted revenues, less the amount allocated for transfer to component school districts, pursuant to Board Policy DBDB.

ALL OTHER FUNDS: The district expects to claim nearly \$10.3 million in grant reimbursements throughout the fiscal year closeout process, which is reflected in the "Rev/Exp Projections" column. The net result is expected to be a modest growth of fund balance from \$13.6 million to \$13.7 million in the special revenue fund.

The capital projects fund is expected to have an ending balance of \$16.8 million, a \$14.6 million increase from the beginning balance of \$2.2 million. This is the result of revenues from the Aloclek loan being recognized in 2022-23. The expenditures will be recognized in 2023-24, as the sale did not close until July.

There are no other remarkable activities in this report.

PRESENTER(S): Jordan Ely

SUPPLEMENTARY MATERIALS: [June 2023 Financial Report](#)

RECOMMENDATION: Accept the June 2023 financial report as presented.

PROPOSED MOTION: "I move to accept the June 2023 financial report as presented."

All Funds | 2022 - 2023 Financial Summary by Function

For the Period Ending June 30, 2023

GENERAL FUNDS (100-199)	2020 - 2021 Actuals	2021 - 2022 Actuals	Adopted Budget	2022 - 2023 YTD Actuals	% of Budget	Add: Rev / Exp Projections	Annual Forecast	Variance Fav / (Unfav)
RESOURCES								
Operating Revenues								
State School Fund	\$ 37,730,704	\$ 37,488,465	\$ 39,082,745	\$ 39,237,698	100.40%	\$ -	\$ 39,237,698	\$ 154,953
Other State School Fund	13,625,341	13,959,187	14,056,000	14,675,162	104.40%	-	14,675,162	619,162
State School Fund Formula	51,356,045	51,447,652	53,138,745	53,912,860	101.46%	-	53,912,860	774,115
Local Sources	3,014,149	2,800,922	3,705,904	3,724,445	100.50%	-	3,724,445	18,541
Intermediate Sources	26,203	10,096	-	9,944	-	-	9,944	9,944
State Sources	248,000	-	-	-	-	-	-	-
Federal Sources	-	-	-	-	-	-	-	-
Other Sources	282,947	445,000	425,000	275,000	64.71%	-	275,000	(150,000)
Total Operating Revenues	\$ 54,927,344	\$ 54,703,670	\$ 57,269,649	\$ 57,922,248	101.14%	\$ -	\$ 57,922,248	\$ 652,599
Beginning Fund Balance	4,535,509	5,537,027	5,850,000	6,291,285	107.54%	-	6,291,285	441,285
TOTAL RESOURCES	\$ 59,462,853	\$ 60,240,697	\$ 63,119,649	\$ 64,213,533	101.73%	\$ -	\$ 64,213,533	\$ 1,093,884
REQUIREMENTS								
Operating Expenditures								
Instruction	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -
Support Services	6,853,415	7,821,370	8,895,340	8,894,754	99.99%	-	8,894,754	586
Enterprise and Community Services	-	-	-	-	-	-	-	-
Facilities Acquisition and Construction	-	-	-	-	-	-	-	-
Other Uses	47,072,412	46,990,246	49,856,978	49,705,530	99.70%	-	49,705,530	151,448
Total Operating Expenditures	\$ 53,925,826	\$ 54,811,616	\$ 58,752,318	\$ 58,600,284	99.74%	\$ -	\$ 58,600,284	\$ 152,034
Contingencies	-	-	24,961	-	0.00%	-	-	24,961
Unappropriated Ending Fund Balance	-	-	4,342,370	-	0.00%	-	-	4,342,370
TOTAL REQUIREMENTS	\$ 53,925,826	\$ 54,811,616	\$ 63,119,649	\$ 58,600,284	92.84%	\$ -	\$ 58,600,284	\$ 4,519,365
Ending Fund Balance	\$ 5,537,027	\$ 5,429,081					\$ 5,613,249	
Ending Fund Balance % of general fund adopted revenues							9.80%	

All Funds | 2022 - 2023 Financial Summary by Function

For the Period Ending June 30, 2023

ALL OTHER FUNDS (200-799)	2020 - 2021 Actuals	2021 - 2022 Actuals	Adopted Budget	2022 - 2023 YTD Actuals	% of Budget	Add: Rev / Exp Projections	Annual Forecast	Variance Fav / (Unfav)
RESOURCES								
Operating Revenues								
Local Sources	\$ 40,229,434	\$ 37,217,986	\$ 40,896,183	\$ 40,394,232	98.77%	\$ -	\$ 40,394,232	\$ (501,952)
Intermediate Sources	1,282,041	1,061,989	941,921	-	0.00%	-	-	(941,921)
State Sources	32,572,180	33,378,940	49,730,477	34,210,036	68.79%	\$ 8,094,049	42,304,085	(7,426,392)
Federal Sources	8,834,547	13,158,324	21,566,827	9,331,886	43.27%	\$ 2,157,838	11,489,724	(10,077,103)
Other Sources	49,386,866	48,239,173	49,942,946	65,324,724	130.80%	-	65,324,724	15,381,778
Total Operating Revenues	\$ 132,305,068	\$ 133,056,412	\$ 163,078,355	\$ 149,260,878	91.53%	\$ 10,251,887	\$ 159,512,765	\$ (3,565,590)
Beginning Fund Balance	15,773,162	26,912,660	16,561,195	29,501,398	178.14%	-	29,501,398	12,940,203
TOTAL RESOURCES	\$ 148,078,231	\$ 159,969,072	\$ 179,639,550	\$ 178,762,276	99.51%	\$ 10,251,887	\$ 189,014,163	\$ 9,374,613
REQUIREMENTS								
Operating Expenditures								
Instruction	\$ 55,670,982	\$ 57,426,265	\$ 80,502,851	\$ 69,047,937	85.77%	\$ (2,501)	\$ 69,045,436	\$ 11,457,416
Support Services	39,974,798	44,766,578	60,763,150	51,392,965	84.58%	(27,388)	51,365,577	9,397,573
Enterprise and Community Services	1,632,142	1,449,549	2,633,047	2,247,327	85.35%	(886)	2,246,441	386,606
Facilities Acquisition and Construction	42,224	-	958,729	246,258	25.69%	-	246,258	712,471
Other Uses	23,845,425	26,825,282	34,040,502	25,211,328	74.06%	-	25,211,328	8,829,173
Total Operating Expenditures	\$ 121,165,571	\$ 130,467,674	\$ 178,898,279	\$ 148,145,815	82.81%	\$ (30,775)	\$ 148,115,040	\$ 30,783,239
Contingencies	-	-	741,271	-	0.00%	-	-	741,271
Unappropriated Ending Fund Balance	-	-	-	-	-	-	-	-
TOTAL REQUIREMENTS	121,165,571	\$ 130,467,674	\$ 179,639,550	\$ 148,145,815	82.47%	\$ (30,775)	\$ 148,115,040	\$ 31,524,510
Ending Fund Balance	\$ 26,912,660	\$ 29,501,398					\$ 40,899,123	



Northwest Regional Education Service District

July 18, 2023

TO: Board of Directors
FR: Jerome Townsend, Director of Instructional Services
RE: SchoolLinks: College and Career Readiness Platform *Pilot* Program

EXPLANATION: SchoolLinks is a robust college and career readiness platform designed to provide a platform to ensure students are as prepared for careers as they are for college. SchoolLinks features components such as career exploration, college exploration, industry partner directory, resume building, parent portal, counselor dashboards, and more.

NWRESD's Career & College Readiness team interviewed individual schools in Fall 2022 and learned a software to help manage work-based learning in addition to providing career exploration would be a helpful tool for career & college readiness educators. It became clear in these conversations that a regional career and college readiness platform can help with educator collaboration as well as improving student success and engagement.

With this feedback, the team began researching various platforms which offer work-based learning management as well as career/college exploration tools. In the research, the CCR team concluded SchoolLinks to be the most robust software to offer districts. In an effort to align CCR platforms across the region, NWRESD has offered to pay for the first year of services for 8 school districts listed on the following pages. After the 2023-2024 academic year, we anticipate districts to have enough experience with SchoolLinks that they will be able to fund the software independently.

Although SchoolLinks has a support team to assist districts accessing the software, NWRESD CCR anticipates additional support to help manage work-based learning opportunities and industry partnerships. The CCR team will act as a liaison between SchoolLinks and the district to assist with communication, training, and program support; the team will be available to fill the gaps where SchoolLinks is unable to assist.

PRESENTER(S): Megan McCarter

SUPPLEMENTARY MATERIALS: Scope of Work; [Schoollinks Contract](#)

RECOMMENDATION: Staff recommends the NWRESD Board of Directors approve the SchoolLinks Agreement as presented.

PROPOSED MOTION: "I move to approve the SchoolLinks Agreement as presented"



Northwest Regional Education Service District

SCOPE OF WORK AND PARTICIPATING DISTRICTS

Contractor shall perform the following work:

- All core features for college, career & financial aid
- Student licenses
- Staff licenses
- Parent license
- Unlimited alumni licenses
- 3 hours of Virtual Training
- College Application Manager
- Event Scheduler
- Industry Partner Database Lite
- Year Round Live Chat
- Online Course & Certification
- Self-serve Help Center
- Communal Training Webinar
- Email Support
- Phone Support
- Industry Partner Database Pro including customized fields to district requirements, collaborative commenting, and affiliation management
- Program Management
- Pre-built Lesson Plans
- Unlimited Implementation Calls/Webinars
- SSO (Clever, ClassLink, Google)
- Self-serve Data Uploader
- SFTP/API Automated Data Upload
- Data Migration
- Dedicated Implementation Manager
- NWRESD CCR Support Plan to be developed

These supports will be provided to the following districts:

- Forest Grove
- Neah-Kah-Nie
- Nestucca Valley
- Scappoose
- St Helens
- Tillamook
- Vernonia
- Warrenton

Customer Information

Customer: Northwest Regional Education Service District

Quote Number: Q-03283

Billing Address:
5825 Northeast Ray Circle
Hillsboro, OR 97124

Quote Created Date: 28-Jun-2023

Contact Information

Contact Name: Dan Goldman

SchoolLinks Contact

Rep Name: James Comerford

Contact Email: dgoldman@nwresd.k12.or.us

Rep Email: jcomerford@schoolinks.com

Contact Phone: (503) 614-1401

Rep Phone:

Order Details

Contract Start Date: 01-Jul-2023

Contract End Date: 30-Jun-2025

Notes: This contract reflects the purchase of SchoolLinks packages for the following districts: Tillamook; NeahKah-Nie; Nestucca; Forest Grove; Scappoose; Vernonia; St. Helens, Warrenton.

Date: 01-Jul-2023 - 30-Jun-2024			
Product Details	Cost	Quantity	Subtotal
Platform	\$ 15,012.00	1	\$ 15,012.00
Small District Package	\$ 4,500.00	7	\$ 31,500.00
Work-based Learning	\$ 4,050.00	7	\$ 28,350.00
Work-based Learning	\$ 9,174.00	1	\$ 9,174.00
Annual Service & Support	\$ 0.00	8	\$ 0.00
One Time Implementation	\$ 20,000.00	1	\$ 20,000.00
			Total: \$104,036.00



Date: 01-Jul-2024 - 30-Jun-2025			
Product Details	Cost	Quantity	Subtotal
Platform	\$ 15,012.00	1	\$ 15,012.00
Small District Package	\$ 4,500.00	7	\$ 31,500.00
Work-based Learning	\$ 4,050.00	7	\$ 28,350.00
Work-based Learning	\$ 9,174.00	1	\$ 9,174.00
Annual Service & Support	\$ 0.00	8	\$ 0.00
			Total: \$84,036.00

Product Descriptions:

Product Name	Description	Subscription Type
Small District Package	<ul style="list-style-type: none"> - All core features for college, career & financial aid - Student licenses - Staff licenses - Parent license - Unlimited alumni licenses - 3 hours of Virtual Training - College Application Manager - Event Scheduler - Industry Partner Database Lite 	Renewable
Platform	<ul style="list-style-type: none"> - All core features for college, career & financial aid - Student licenses - Staff licenses - Parent license - Unlimited alumni licenses - College Application Manager - Event Scheduler - Industry Partner Database Lite 	Renewable
Annual Service & Support	<ul style="list-style-type: none"> - Year Round Live Chat - Online Course & Certification - Self-serve Help Center - Communal Training Webinar - Email Support - Phone Support 	Renewable
Work-based Learning	<ul style="list-style-type: none"> - Industry Partner Database Pro including customized fields to district requirements, collaborative commenting, and affiliation management - Program Management 	Renewable



One Time Implementation	<ul style="list-style-type: none"> - Pre-built Lesson Plans - Unlimited Implementation Calls/ Webinars - SSO (Clever, ClassLink, Google) - Self-serve Data Uploader - SFTP/API Automated Data Upload - Data Migration - Dedicated Implementation Manager 	One-time
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Notes about applicable taxes:

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final Invoice. If the Customer is exempt from sales tax, please send the applicable tax exemption certificate to billing@schoolinks.com

Terms & Conditions:

This Order Form is governed exclusively by the terms and conditions available at: <https://www.schoolinks.com/terms-and-conditions>

Signature

By signing below, I certify that I am authorized to sign on behalf of the Customer and I agree to be bound by the terms and conditions of this contract.

Customer

Signature:

Full Name:

Title:

Date Signed:

SchoolLinks

Signature:

Full Name:

Title:

Date Signed:



Northwest Regional Education Service District

June 30, 2023

TO: Board of Directors

FR: Dorothy Spence, Early Learning Coordinator, Northwest Early Learning Hub

RE: Coordinated Enrollment Grant Renewal 2023-2025

EXPLANATION: The Oregon Department of Early Learning and Care contracts with Northwest Regional Education Service District to implement ongoing coordinated enrollment processes that focus on enrolling children into preschool in Clatsop, Columbia, and Tillamook counties.

Coordinated enrollment is a process that ensures that all families have the necessary support to not only make an informed decision about the education and care of their children, but to also create a simple process for families looking into early care and education programs. There are three key areas of work that coordinated enrollment focuses on:

- Marketing of programs, outreach and recruitment of families in different communities.
- Programming and eligibility determination of families who have applied for Preschool Promise.
- Selection and placement of families in the Preschool Promise programs.

The work is implemented in partnership with Head Start, School District preschool programs, Preschool Promise Programs, Northwest Regional Child Care Resource & Referral, and Northwest Regional Early Childhood Special Education. The work is conducted by the Northwest Early Learning Hub coordinated enrollment team of 2 coordinated enrollment specialists, support from the Early Learning Hub Support Specialist, and with supervision by the Early Learning Coordinator.

PRESENTER(S): Stacy Rager, Executive Director of Early Learning

SUPPLEMENTARY MATERIALS: [DELIC Grant #32684](#)

RECOMMENDATION: To approve the acceptance of DELIC GRANT #32684 – Coordinated Enrollment as presented.

PROPOSED MOTION: “I move to approve the acceptance of DELIC GRANT #32684 – Coordinated Enrollment as presented.”

STATE OF OREGON GRANT AGREEMENT

Agreement Number 32684

This Grant Agreement (“Grant” or “Grant Agreement”) is between the State of Oregon acting by and through its Department of Early Learning and Care (“Agency”) and Northwest Regional Education Service District on behalf of Northwest Regional Early Learning Hub (“Grantee”), each a “Party” and, together, the “Parties.”

SECTION 1: AUTHORITY

Pursuant to ORS 329.172 and ORS 417.827(2), Agency is authorized to enter into a grant agreement and provide funding for the purposes described in this Grant.

SECTION 2: PURPOSE

The purpose of this Grant is to provide funding to the Grantee to implement the collaborative and ongoing coordinated enrollment for families eligible for publicly-funded preschool programs.

SECTION 3: EFFECTIVE DATE, DURATION, AND PERFORMANCE PERIOD

When all Parties have executed this Grant, and all necessary approvals have been obtained (“Execution Date”), this Grant is effective and has a Grant funding start date as of July 1, 2023 (“Effective Date”), and, unless extended or terminated earlier in accordance with its terms, will expire on June 30, 2025.

SECTION 4: GRANT MANAGERS

4.1 Agency’s Grant Manager is:

Karla Branson, Grant Manager
Department of Early Learning and Care
700 Summer Street NE, Suite 300; Salem, OR 97301
Phone: 971-719-6153 | email: karla.branson@delc.oregon.gov

4.2 Grantee’s Grant Manager is:

Dorothy Spence, Director of Early Learning Hub
Northwest Regional Education Service District
5825 NE Ray Circle; Hillsboro, OR; 97124
503-614-1682 | dspence@nwresd.k12.or.us

4.3 A Party may designate a new Grant Manager by written notice to the other Party.

SECTION 5: PROJECT ACTIVITIES

Grantee must perform the project activities set forth on Exhibit A (the “Project”), attached hereto and incorporated in this Grant by this reference, for the period beginning on the Effective Date and ending June 30, 2025 (the “Performance Period”). The Performance Period is the period during which services under this Grant must be performed. Under no circumstances will Agency pay for any Project activities performed outside of the Performance Period, unless the Grant has a fully executed amendment extending the end date of the Grant and the Performance Period.

SECTION 6: GRANT FUNDS

- 6.1** In accordance with the terms and conditions of this Grant, Agency will provide Grantee up to **\$377,000** (“Grant Funds”) for the Project. Agency will pay the Grant Funds from monies available through state Other Funds appropriations (“Funding Source”) per the table below:

Funding Source	Program Year 2023-24	Program Year 2024-25	Total
Other Funds - ELA	\$ 178,500	\$198,500	\$377,000

- 6.2** Agency may, by written notice to Grantee, temporarily cease funding and require Grantee to stop all or any part of the Project depended upon Grant Funds for a period of up to 180 days after the date of the notice if Agency has or reasonably projects that it will have insufficient funds from the Funding Source to disburse the full amount of the Grant Funds.
- 6.2.1** Upon receipt of this notice, Grantee must immediately cease all Project activities depending on Grant Funds, or if that is impossible, must take all necessary steps to minimize the Project activities allocable to Grant Funds.
- 6.2.2** If Agency subsequently projects that it will have sufficient Grant Funds, Agency will notify Grantee that it may resume activities.
- 6.2.3** If sufficient Grant Funds do not become available, Grantee and Agency will work together to amend this Grant Agreement to revise the amount of Grant Funds and Project activities to reflect the available Grant Funds.
- 6.2.4** If sufficient Grant Funds do not become available or an amendment is not agreed to within a period of 180 days after issuance of the notice, Agency will either (i) cancel or modify the Project cessation order by a supplemental written notice or (ii) terminate this Grant Agreement as permitted by either the termination of Agency’s discretion or for cause

provisions of this Grant Agreement.

SECTION 7: DISBURSEMENT GENERALLY

7.1 Disbursement.

- 7.1.1** Subject to the availability of sufficient moneys in and from the Funding Source, Agency will disburse Grant Funds to Grantee only for the costs of Project activities that occur, including expenses incurred, during the Performance Period.
- 7.1.2** Agency will disburse Grant Funds using Agency's Grants Management System ("GMS").
- 7.1.3** Grantee may request reimbursement from Grant Funds on a cost-incurred, quarterly basis. Grantee may expend Grant Funds only for costs that are reasonable, necessary, and directly related to the Project ("Allowable Costs"). By submitting a claim, Grantee attests the costs for which it requests disbursement are Allowable Costs.
- 7.1.4** After each disbursement of Grant Funds, Agency will make subsequent disbursements to Grantee only after Grantee has submitted the reports required under Exhibit A, Section IV. Grantee must accurately and completely account for and document its expenditures in sufficient detail to permit Agency to verify that Grantee spent its Grant Funds only on Allowable Costs.
- 7.1.5** Grantee must repay to Agency any overpayment of Grant Funds, or payment for costs that do not constitute Allowable Costs for the Project, as provided in Section 17 of this Grant Agreement.

7.2 Conditions Precedent to Disbursement. Agency's obligation to disburse Grant Funds to Grantee under this Grant is subject to satisfaction of each of the following conditions precedent:

- 7.2.1** Agency has received sufficient funding, appropriations, expenditure limitation, allotments or other necessary expenditure authorizations to allow Agency, in the exercise of its reasonable administrative discretion, to make the disbursement from the Funding Source (nothing in this Grant may be construed as permitting any violation of Article XI, Section 7 of the Oregon Constitution or any other law limiting the activities, liabilities or monetary obligations of Agency);
- 7.2.2** No default as described in Section 15 has occurred;
- 7.2.3** Grantee's representations and warranties set forth in Section 8 are true and correct on the date of disbursement(s) with the same effect as though made on the date of disbursement; and
- 7.2.4** Grantee is in compliance with the reporting requirements identified in Exhibit A of this Grant Agreement.

7.3 No Duplicate Payment. Grantee may use other funds in addition to the Grant Funds to complete the Project; provided, however, the Grantee may not credit or pay any Grant Funds for Project costs that are paid for with other funds and would result in duplicate funding.

Grantee must ensure Grant Funds are used to supplement and not supplant public moneys received from any other source.

SECTION 8: REPRESENTATIONS AND WARRANTIES

8.1 Organization/Authority. Grantee represents and warrants to Agency that:

- 8.1.1** Grantee is duly organized and validly existing and has all necessary rights, powers and authority under any organizational documents and under Oregon law to (a) execute this Grant, (b) incur and perform its obligations under this Grant, and (c) receive financing, including the Grant Funds, for the Project;
- 8.1.2** This Grant has been duly executed by Grantee and when executed by Agency, constitutes a legal, valid and binding obligation of Grantee enforceable in accordance with its terms;
- 8.1.3** If applicable and necessary, the execution and delivery of this Grant by Grantee has been authorized by an ordinance, order or resolution of its governing body, or voter approval, that was adopted in accordance with applicable law and requirements for filing public notices and holding public meetings; and
- 8.1.4** There is no proceeding pending or threatened against Grantee before any court of governmental authority that if adversely determined would materially adversely affect the Project or the ability of Grantee to carry out the Project.

8.2 False Claims Act. Grantee acknowledges the Oregon False Claims Act, ORS 180.750 to 180.785, applies to any “claim” (as defined by ORS 180.750) made by (or caused by) Grantee that pertains to this Grant or to the Project. Grantee certifies that no claim described in the previous sentence is or will be a “false claim” (as defined by ORS 180.750) or an act prohibited by ORS 180.755. Grantee further acknowledges in addition to the remedies under Section 16, if it makes (or causes to be made) a false claim or performs (or causes to be performed) an act prohibited under the Oregon False Claims Act, the Oregon Attorney General may enforce the liabilities and penalties provided by the Oregon False Claims Act against the Grantee.

8.3 No limitation. The representations and warranties set forth in this Section are in addition to, and not in lieu of, any other representations or warranties provided by Grantee.

SECTION 9: GRANTEE SUB-AGREEMENTS AND PROCUREMENTS

- 9.1** Grantee may enter into agreements with sub grantees or contractors (collectively, "sub agreements") for performance of specific services for the Project only in accordance with Sections 9.1.1 to 9.1.5.5 and only after receiving written approval from the Agency’s Grant Manager.
 - 9.1.1** Grantee may not subcontract for the delivery of the Project in its entirety, but may subcontract for specific services such as transportation, food preparation, janitorial services, and other similarly limited services that support the Project.
 - 9.1.2** All sub agreements must be in writing executed by Grantee and must incorporate and pass through all of the applicable requirements of this Grant Agreement to the contractor or

subcontractor. Use of a sub agreement does not relieve Grantee of its responsibilities under this Grant Agreement.

- 9.1.3 Grantee agrees to provide Agency with a copy of any signed sub agreement upon request by Agency. Any substantial breach of a term or condition of a sub agreement must be reported by Grantee to Agency within ten (10) days of its discovery by Grantee.
- 9.1.4 Grantee must purchase any equipment, materials, or services for the Project under procedures that comply with Oregon law, including any applicable provisions of the Oregon Public Contracting Code and its implementing rules.
- 9.1.5 Grantee shall not award, enter into, or otherwise participate in any sub agreement if a conflict of interest, real or apparent, would arise. Such a conflict arises when any of the following would be a party to the sub agreement:
 - 9.1.5.1 An employee, officer, or agent of the Grantee (“Related Person”);
 - 9.1.5.2 A Related Person’s spouse, domestic partner, parent, stepparent, child, sibling, stepsibling, son-in-law or daughter-in-law;
 - 9.1.5.3 The parent, stepparent, child, sibling, stepsibling, son-in-law or daughter-in-law of the spouse or domestic partner of a Related Person;
 - 9.1.5.4 Any individual for whom a Related Person has a legal support obligation; or
 - 9.1.5.5 An organization in which any of the individuals identified above is a partner, member, or employee or from which the individual otherwise receives a financial benefit.

SECTION 10: CONFIDENTIAL INFORMATION

- 10.1 **Confidential Information Definition.** Grantee acknowledges it and its employees or agents may, in the course of performing its responsibilities, be exposed to or acquire information that is: (i) confidential to Agency or Project participants or (ii) the disclosure of which is restricted under federal or state law, including without limitation: (a) personal identifiable information, as that term is used in ORS 646A.602(11), (b) social security numbers, and (c) information protected by the federal Family Educational Rights and Privacy Act under 20 USC § 1232g (items (i) and (ii) separately and collectively “Confidential Information”).
- 10.2 **Nondisclosure.** Grantee agrees to hold Confidential Information as required by any applicable law and in all cases in strict confidence, using at least the same degree of care Grantee uses in maintaining the confidentiality of its own confidential information. Grantee may not copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties, or use Confidential Information except as is allowed by law and for the Project activities and Grantee must advise each of its employees and agents of these restrictions. Grantee must assist Agency in identifying and preventing any unauthorized use or disclosure of Confidential Information. Grantee must advise Agency immediately if Grantee learns or has reason to believe any Confidential Information has been, or may be, used or disclosed in violation of the restrictions in this Section. Grantee must, at its

expense, cooperate with Agency in seeking injunctive or other equitable relief, in the name of Agency or Grantee, to stop or prevent any use or disclosure of Confidential Information. At Agency's request, Grantee must return or destroy any Confidential Information, If Agency requests Grantee to destroy any confidential information, Grantee must provide Agency with written assurance indicating how, when and what information was destroyed.

- 10.3 Identity Protection Law.** Grantee must have and maintain a formal written information security program that provides safeguards to protect Confidential Information from loss, theft, and disclosure to unauthorized persons, as required by the Oregon Consumer Identity Theft Protection Act, ORS 646A.600-646A.628. If Grantee or its agents discover or are notified of a potential or actual "Breach of Security", as defined by ORS 646A.602(1)(a), or a failure to comply with the requirements of ORS 646A.600 – 628, (collectively, "Breach") with respect to Confidential Information, Grantee must promptly but in any event within one calendar day (i) notify the Agency Grant Manager of such Breach and (ii) if the applicable Confidential Information was in the possession of Grantee or its agents at the time of such Breach, Grantee must (a) investigate and remedy the technical causes and technical effects of the Breach and (b) provide Agency with a written root cause analysis of the Breach and the specific steps Grantee will take to prevent the recurrence of the Breach or to ensure the potential Breach will not recur. For the avoidance of doubt, if Agency determines notice required of any such Breach to any individual(s) or entity(ies), Agency will have sole control over the timing, content, and method of such notice, subject to Grantee's obligations under applicable law.
- 10.4 Sub Grants/Contracts.** Grantee must require any Sub Grantees, contractors or subcontractors under this Grant who are exposed to or acquire Confidential Information to treat and maintain such information in the same manner as is required of Grantee under subsections 10.1 and 10.2 of this Section.
- 10.5 Background Check.** If requested by Agency and permitted by law, Grantee's employees, agents, contractors, subcontractors, and volunteers that perform Project activities must agree to submit to a criminal background check prior to performance of any Project activities or receipt of Confidential Information. Background checks will be performed at Grantee's expense. Based on the results of the a background check, Grantee or Agency may refuse or limit (i) the participation of any Grantee employee, agent, contractor, Sub Grantee, or volunteers, in Project activities or (ii) access to Agency Personal Information or Grantee premises.

SECTION 11: INDEMNITY/LIABILITY

- 11.1 Indemnity.** Grantee must defend, save, hold harmless, and indemnify the State of Oregon and Agency and their officers, employees and agents from and against all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature whatsoever, including attorneys' fees, resulting from, arising out of, or relating to the activities of Grantee or its officers, employees, Sub Grantees, contractors, subcontractors, or agents under this Grant (each of the foregoing individually or collectively a "Claim" for purposes of this Section). If legal limitations apply to the indemnification ability of Grantee, this indemnification must be for the maximum amount of funds available for expenditure, including any available contingency funds,

insurance, funds available under ORS 30.260 to 30.300 or other available non-appropriated funds.

- 11.2 Defense.** Grantee may have control of the defense and settlement of any Claim subject to this Section. But neither Grantee nor any attorney engaged by Grantee may defend the Claim in the name of the State of Oregon, nor purport to act as legal representative of the State of Oregon or any of its agencies, without first receiving from the Attorney General, in a form and manner determined appropriate by the Attorney General, authority to act as legal counsel for the State of Oregon. Nor may Grantee settle any Claim on behalf of the State of Oregon without the approval of the Attorney General. The State of Oregon may, at its election and expense, assume its own defense and settlement in the event the State of Oregon determines Grantee is prohibited from defending the State of Oregon, or is not adequately defending the State of Oregon's interests, or an important governmental principle is at issue and the State of Oregon desires to assume its own defense. Grantee may not use any Grant Funds to reimburse itself for the defense of or settlement of any Claim.
- 11.3 Limitation.** Except as provided in this Section, neither Party will be liable for incidental, consequential, or other indirect damages arising out of or related to this Grant, regardless of whether the damages or other liability is based in contract, tort (including negligence), strict liability, product liability or otherwise. Neither party will be liable for any damages of any sort arising solely from the termination of this Grant in accordance with its terms.

SECTION 12: INSURANCE

- 12.1 Workers' Compensation.** If Grantee employs subject workers, as defined in ORS 656.027, Grantee must comply with ORS 656.017 and provide workers' compensation insurance coverage for those workers, unless they meet the requirement for an exemption under ORS 656.126(2). Grantee must require and ensure each of its Sub Grantees, contractors and subcontractors complies with these requirements. If Grantee is a subject employer, as defined in ORS 656.023, Grantee must also obtain employers' liability insurance coverage with limits not less than \$500,000 each accident. If Grantee is an employer subject to any other state's workers' compensation law, Grantee must provide workers' compensation insurance coverage for its employees as required by applicable workers' compensation laws including employers' liability insurance coverage with limits not less than \$500,000 and must require and ensure each of its out-of-state Sub Grantees, contractors and subcontractors complies with these requirements.
- 12.2 Private Insurance.** If Grantee is a private entity, or if any contractors, subcontractors, or Sub Grantees used to carry out the Project are private entities, Grantee and any private contractors, subcontractors or Sub Grantees must obtain and maintain insurance covering Agency in the types and amounts indicated in Exhibit B.
- 12.3 Public Body Insurance.** If Grantee is a "public body" as defined in ORS 30.260, Grantee agrees to insure any obligations that may arise for Grantee under this Grant, including any indemnity obligations, through (i) the purchase of insurance as indicated in Exhibit B or (ii) the use of self-insurance or assessments paid under ORS 30.282 that is substantially similar to the types and

amounts of insurance coverage indicated on Exhibit B, or (iii) a combination of any or all of the foregoing.

- 12.4 Real Property.** If the Project includes the construction, remodel or repair of real property or improvements to real property, Grantee must insure the real property and improvements against liability and risk of direct physical loss, damage or destruction at least to the extent that similar insurance is customarily carried by entities constructing, operating and maintaining similar property or facilities.

SECTION 13: GOVERNING LAW, JURISDICTION

- 13.1** This Grant is governed by and construed in accordance with the laws of the State of Oregon without regard to principles of conflicts of law. Any claim, action, suit or proceeding (collectively “Claim”) between Agency or any other agency or department of the State of Oregon, or both, and Grantee that arises from or relates to this Grant must be brought and conducted solely and exclusively within the Circuit Court of Marion County for the State of Oregon; provided, however, if a Claim must be brought in a federal forum, then it will be brought and conducted solely and exclusively within the United States District Court for the District of Oregon. In no event may this Section be construed as a waiver by the State of Oregon of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the eleventh amendment to the Constitution of the United States or otherwise, to or from any Claim or from the jurisdiction of any court. GRANTEE, BY EXECUTION OF THIS GRANT, HEREBY CONSENTS TO THE PERSONAL JURISDICTION OF SUCH COURTS.

SECTION 14: ALTERNATIVE DISPUTE RESOLUTION

The Parties should attempt in good faith to resolve any dispute arising out of this Grant. This may be done at any management level, including at a level higher than persons directly responsible for administration of the Grant. In addition, the Parties may agree to utilize a jointly selected mediator or arbitrator (for non-binding arbitration) to resolve the dispute short of litigation. Each Party will bear its own costs incurred for any mediation or non-binding arbitration.

SECTION 15: DEFAULT

- 15.1 Grantee.** Grantee will be in default under this Grant upon the occurrence of any of the following events:
- 15.1.1** Grantee fails to use the Grant Funds for the intended purpose described in Exhibit A or otherwise fails to perform, observe or discharge any of its covenants, agreements or obligations under this Grant;
 - 15.1.2** Any representation, warranty or statement made by Grantee in this Grant or in any documents or reports relied upon by Agency to measure the Project, the expenditure of Grant Funds or the performance by Grantee is untrue in any material respect when made;
 - 15.1.3** A petition, proceeding or case is filed by or against Grantee under any federal or state bankruptcy, insolvency, receivership or other law relating to reorganization, liquidation,

dissolution, winding-up or adjustment of debts; in the case of a petition filed against Grantee, Grantee acquiesces to such petition or such petition is not dismissed within 20 calendar days after such filing, or such dismissal is not final or is subject to appeal; or Grantee becomes insolvent or admits its inability to pay its debts as they become due, or Grantee makes an assignment for the benefit of its creditors.

- 15.2 Agency.** Agency will be in default under this Grant if, after 15 days written notice specifying the nature of the default, Agency fails to perform, observe or discharge any of its covenants, agreements, or obligations under this Grant; provided, however, Agency will not be in default if Agency fails to disburse Grant funds because there is insufficient expenditure authority for, or moneys available from, the Funding Source.

SECTION 16: REMEDIES

- 16.1 Agency Remedies.** In the event Grantee is in default under Section 15.1, Agency may, at its option, pursue any or all of the remedies available to it under this Grant and at law or in equity, including, but not limited to: (a) termination of this Grant under Section 18.2, (b) reducing or withholding payment for Project activities or materials that are deficient or Grantee has failed to complete by any scheduled deadlines, (c) requiring Grantee to complete, at Grantee's expense, additional activities necessary to satisfy its obligations or meet performance standards under this Grant, (d) initiation of an action or proceeding for damages, specific performance, or declaratory or injunctive relief, (e) exercise of its right of recovery of overpayments under Section 17 of this Grant or setoff, or both, or (f) declaring Grantee ineligible for the receipt of future awards from Agency. These remedies are cumulative to the extent the remedies are not inconsistent, and Agency may pursue any remedy or remedies singly, collectively, successively or in any order whatsoever.
- 16.2 Grantee Remedies.** In the event Agency is in default under Section 15.2 and whether or not Grantee elects to terminate this Grant, Grantee's sole monetary remedy will be, within any limits set forth in this Grant, reimbursement of Project activities completed and accepted by Agency and authorized expenses incurred, less any claims Agency has against Grantee. In no event will Agency be liable to Grantee for any expenses related to termination of this Grant or for anticipated profits.

SECTION 17: WITHHOLDING FUNDS, RECOVERY

Agency may withhold from disbursements of Grant Funds due to Grantee, or Grantee must return to Agency within 30 days of Agency's written demand:

- 17.1** Any Grant Funds paid to Grantee under this Grant, or payments made under any other agreement between Agency and Grantee, that exceed the amount to which Grantee is entitled;
- 17.2** Any Grant Funds received by Grantee that remain unexpended or contractually committed for payment of the Project at the end of the Performance Period;
- 17.3** Any Grant Funds determined by Agency to be spent for purposes other than allowable Project activities; or

17.4 Any Grant Funds requested by Grantee as payment for deficient activities or materials.

SECTION 18: TERMINATION

18.1 **Mutual.** This Grant may be terminated at any time by mutual written consent of the Parties.

18.2 **By Agency.** Agency may terminate this Grant as follows:

18.2.1 At Agency's discretion, upon 30 days advance written notice to Grantee;

18.2.2 Immediately upon written notice to Grantee, if Agency fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient in Agency's reasonable administrative discretion, to perform its obligations under this Grant;

18.2.3 Immediately upon written notice to Grantee, if federal or state laws, rules, regulations or guidelines are modified or interpreted in such a way that Agency's performance under this Grant is prohibited or Agency is prohibited from funding the Grant from the Funding Source;
or

18.2.4 Immediately upon written notice to Grantee, if Grantee is in default under this Grant

18.3 **By Grantee.** Grantee may terminate this Grant as follows:

18.3.1 If Grantee is a governmental entity, immediately upon written notice to Agency, if Grantee fails to receive funding, or appropriations, limitations or other expenditure authority at levels sufficient to perform its obligations under this Grant.

18.3.2 If Grantee is a governmental entity, immediately upon written notice to Agency, if applicable laws, rules, regulations or guidelines are modified or interpreted in such a way that the Project activities contemplated under this Grant are prohibited by law or Grantee is prohibited from paying for the Project from the Grant Funds or other planned Project funding; or

18.3.3 Immediately upon written notice to Agency, if Agency is in default under this Grant and such default remains uncured 15 days after written notice thereof to Agency.

18.4 **Cease Activities.** Upon receiving a notice of termination of this Grant, Grantee must immediately cease all activities under this Grant, unless Agency expressly directs otherwise in such notice. Upon termination, Grantee must deliver to Agency all materials or other property that are or would be required to be provided to Agency under this Grant or that are needed to complete the Project activities that would have been performed by Grantee.

SECTION 19: MISCELLANEOUS

19.1 **Nonappropriation.** Agency's obligation to pay any amounts and otherwise perform its duties under this Grant is conditioned upon Agency receiving funding, appropriations, limitations, allotments, or other expenditure authority sufficient to allow Agency, in the exercise of its reasonable administrative discretion, to meet its obligations under this Grant. Nothing in this

Grant may be construed as permitting any violation of Article XI, Section 7 of the Oregon Constitution or any other law limiting the activities, liabilities or monetary obligations of Agency.

- 19.2 Amendments.** The terms of this Grant may not be altered, modified, supplemented or otherwise amended, except by written agreement of the Parties.
- 19.3 Notice.** Except as otherwise expressly provided in this Grant, any notices to be given under this Grant must be given in writing by email, personal delivery, or postage prepaid mail, to a Party's Grant Manager at the physical address or email address set forth in this Grant, or to such other addresses as either Party may indicate pursuant to this Section. Any notice so addressed and mailed becomes effective five (5) days after mailing. Any notice given by personal delivery becomes effective when actually delivered. Any notice given by email becomes effective upon the sender's receipt of confirmation generated by the recipient's email system that the notice has been received by the recipient's email system.
- 19.4 Survival.** All rights and obligations of the Parties under this Grant will cease upon termination of this Grant, other than the rights and obligations arising under Sections 11, 13, 14, 16, 17 and subsection 19.5 hereof and those rights and obligations that by their express terms survive termination of this Grant; provided, however, termination of this Grant will not prejudice any rights or obligations accrued to the Parties under this Grant prior to termination.
- 19.5 Severability.** The Parties agree if any term or provision of this Grant is declared by a court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions will not be affected, and the rights and obligations of the Parties will be construed and enforced as if the Grant did not contain the particular term or provision held to be invalid.
- 19.6 Counterparts.** This Grant may be executed in several counterparts, all of which when taken together constitute one agreement, notwithstanding that all Parties are not signatories to the same counterpart. Each copy of the Grant so executed constitutes an original.
- 19.7 Compliance with Law.** In connection with their activities under this Grant, the Parties must comply with all applicable federal, state and local laws.
- 19.8 Intended Beneficiaries.** Agency and Grantee are the only parties to this Grant and are the only parties entitled to enforce its terms. Nothing in this Grant provides, is intended to provide, or may be construed to provide any direct or indirect benefit or right to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of this Grant.
- 19.9 Assignment and Successors.** Grantee may not assign or transfer its interest in this Grant without the prior written consent of Agency and any attempt by Grantee to assign or transfer its interest in this Grant without such consent will be void and of no force or effect. Agency's consent to Grantee's assignment or transfer of its interest in this Grant will not relieve Grantee of any of its duties or obligations under this Grant. The provisions of this Grant will be binding upon and inure to the benefit of the Parties hereto, and their respective successors and permitted assigns.

- 19.10 Time of the Essence.** Time is of the essence in Grantee’s performance of the Project activities under this Grant.
- 19.11 Records Maintenance and Access.** Grantee must maintain all financial records relating to this Grant in accordance with generally accepted accounting principles. In addition, Grantee must maintain any other records, whether in paper, electronic or other form, pertinent to this Grant in such a manner as to clearly document Grantee’s performance. All financial records and other records, whether in paper, electronic or other form, that are pertinent to this Grant, are collectively referred to as “Records.” Grantee acknowledges and agrees Agency and the Oregon Secretary of State's Office and the federal government and their duly authorized representatives will have access to all Records to perform examinations and audits and make excerpts and transcripts. Grantee must retain and keep accessible all Records for a minimum of six (6) years, or such longer period as may be required by applicable law, following termination of this Grant, or until the conclusion of any audit, controversy or litigation arising out of or related to this Grant, whichever date is later.
- 19.12 Headings.** The headings and captions to sections of this Grant have been inserted for identification and reference purposes only and may not be used to construe the meaning or to interpret this Grant.
- 19.13 Grant Documents.** This Grant consists of the following documents, which are incorporated by this reference and listed in descending order of precedence:
- This Grant less all exhibits
 - Exhibit A (the “Project”)
 - Exhibit B (Insurance)
 - Exhibit C (Coordinated Enrollment Implementation Plan)
- 19.14 Merger, Waiver.** This Grant and all exhibits and attachments, if any, constitute the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Grant. No waiver or consent under this Grant binds either Party unless in writing and signed by both Parties. Such waiver or consent, if made, is effective only in the specific instance and for the specific purpose given.

SECTION 20: SIGNATURES

EACH PARTY, BY SIGNATURE OF ITS AUTHORIZED REPRESENTATIVE, HEREBY ACKNOWLEDGES IT HAS READ THIS GRANT, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

IN WITNESS WHEREOF, the Parties have executed this Grant as of the dates set forth below.

STATE OF OREGON acting by and through its Department of Early Learning and Care

By: _____
Lori Nordlien, Procurement Director Date

NORTHWEST REGIONAL EDUCATION SERVICE DISTRICT

By: _____
Authorized Signature Date

Printed Name, Title

Federal Tax ID Number

Approved for Legal Sufficiency in accordance with ORS 291.047

By: Kevin Gleim, Assistant Attorney General via email 6/5/23
Name, Title Date

EXHIBIT A THE PROJECT

PART I – BACKGROUND

The Agency administers a grant that provides funding for Early Learning Hubs, including Grantee, to implement ongoing coordinated enrollment processes that focus on enrolling children into preschool.

PART II – DEFINITIONS

Capitalized terms used in this Grant Agreement shall have the meanings given in OAR 414-470-0005 unless another meaning is specifically provided in this Grant Agreement.

Coordinated Enrollment means the process of Early Learning Hubs collaborating with partners to coordinate efforts within three buckets of work related to enrollment into publicly-funded Early Care and Education Services: 1) marketing, outreach and recruitment; 2) eligibility determination and programming; and 3) selection and placement.

Coordinated Enrollment Implementation Plan means the deliverables related to the successful execution of Coordinated Enrollment. The plan is incorporated into this Grant as Exhibit F.

Early Care and Education (“ECE”) Services means early learning and development programs providing center and home-based services to children aged birth through five years, such as Head Start, Oregon Pre-Kindergarten, Preschool Promise, Baby Promise, K-12 programs, Early Intervention/Early Childhood Special Education, other preschool programs, and child care. These services are further defined as including the formal settings outside of the home, regardless of funding source, that provide care and education for children from birth through kindergarten entry.

Early Childhood Service Analysis means the regional plan that each Early Learning Hub is required to create under ORS 329.172. Each ECSA outlines a vision and roadmap for ECE services in the region, identifies priority populations for publicly funded ECE services, and includes family needs and preferences within publicly funded ECE services.

Early Intervention/Early Childhood Special Education (“EI/ECSE”) Program means services for children age 0-5 with disabilities.

Early Learning Hubs (“Hub”) means an entity designated under ORS 417.827 and under contract with Agency to coordinate, build, and strengthen local early learning services and Early Learning Systems through which young families can easily connect with needed supports and services in the designated regional structures within Oregon.

Preschool Promise Program means a model for a publicly-funded, high-quality preschool system, which leverages high-quality, local and culturally-relevant early child care and education programs and makes them available to children living at or below 200 percent of the federal poverty level.

PART III. EQUITY OBJECTIVES AND RESULTS EXPECTATIONS

EQUITY OBJECTIVES AND RESULTS EXPECTATIONS

The Department of Early Learning and Care’s (DELIC) work is in service to children, families, staff, and communities to support all of Oregon’s young children and families to learn and thrive. DELIC recognizes that families and children must have access to family-centered resources and supports to address their unique needs

DELIC applies an asset-based mindset and strength-based approach to operationalize equity. An *asset-based mindset* focuses on seeing potential rather than deficits and draws upon the strengths of children, families, and communities to develop and enhance grantees’ services. A *strengths-based approach* uses policies, practice methods and strategies to identify and draw upon the strengths of children, families, and communities to develop and enhance grantees’ services.

DELIC supports culturally responsive services that are respectful of, and relevant to, the beliefs, practices, culture, and linguistic needs of diverse communities. Cultural responsiveness refers to the capacity to respond to the issues of diverse communities. It requires knowledge and capacity at distinct levels of intervention: structural, organizational, interpersonal, and individual.

Program Expectations and Commitment to Children and Families

To the extent permitted by law, Grantee’s staff shall:

- a) Work to build a climate that promotes acceptance, inclusion, and respect of all individuals;
- b) Understand the communities they serve, in a non-static manner, including the communities’ culture, values, norms, history, customs, and particular types of discrimination, marginalization, and exclusion they face in this country. Grantee’s staff shall apply that knowledge to services it provides under this Grant in a responsive, non-limiting, and non-stereotyping manner;
- c) Whenever possible, interact with children and families according to their preferred language and cultural norms including social greetings, family conventions, dietary preferences, welcoming culture, healing beliefs, and spiritual needs; and
- d) Engage in continuous learning about their own biases, assumptions, and stereotypes that limit their ability to be culturally responsive and to understand how these biases affect their work with children and families.

To the extent permitted by law, Grantee’s leadership shall:

- a) Ensure that applicants and employees are not subjected to unlawful discrimination in hiring, compensation, or the terms, conditions or privileges of employment because of race, color, religion, sex, sexual orientation, national origin, marital status, age, political affiliation, or disability; and
- b) Ensure that any subcontract, purchase, or other agreement used to carry out the Project expressly prohibits the performing entity from subjecting employees or applicants to discrimination in hiring, compensation or the terms, conditions or privileges of employment because of race, color, religion, sex, sexual orientation, national origin, marital status, age, political affiliation, or disability.

Agency Expectations and Commitment to Grantees

DELIC has identified four priority areas this biennium to partner with grantees in achieving equitable results: collaboration and co-creation with working partners, communities and families, supporting partners’ and families’ involvement in strategic planning, improving workplace workforce equity. Each of these four areas is described in more detail in the table below. **Grantee shall collaborate with DELIC to submit an Equity Plan**

annually that supports equity objective(s) and addresses how Grantee is achieving equitable results within the four Equitable Results Areas described below. Some objectives and equitable results described below may not apply to Grantee. The Equity Plan will identify, track, and report the activities and metrics, including areas of disparate impact on communities. Grantee may request an Equity Plan template from the Agency for guidance.

Equitable Results Area	Description
Working Partners and Community Collaborators Engagement	<ul style="list-style-type: none"> – Grantee collaborates and cocreates with working partners and community collaborators. – Grantee engages with working partners and community collaborators, including families, administrators, teachers, and Department of Early Learning and Care (DELIC), to discuss the issues and obtain insights.
Working Partners and Community Collaborators Empowerment	<ul style="list-style-type: none"> – Grantee supports working partners and community collaborators. – Grantee provides opportunities for staff, families, and communities to be involved in training, strategic planning and support their involvement.
Workforce Equity	<ul style="list-style-type: none"> – Grantee improves workforce equity. – Grantee progressively ensures that the identities of staff reflect the changing population of children and families served by the organizations in their geographical areas.
Workplace Equity	<ul style="list-style-type: none"> – Grantee improves workplace equity. – Grantee builds/improves an environment that promotes acceptance, inclusion and respect of all individuals.

PART IV. PROJECT ACTIVITIES AND BUDGET

Project Activities: Project activities will fall under a specific equitable results area. Grantee’s entire organization is expected to work toward achieving the following equitable results. Grantee shall:

- A. Workplace Equity:

- a. Provide a level of staffing required to effectively support and manage Coordinated Enrollment in Grantee’s Early Learning Hub region. Grantee’s staff must participate in all DELIC-sponsored training and technical assistance regarding Coordinated Enrollment.
- B. Working Partners and Community Collaborators Engagement and Empowerment:
- a. Convene a regional stewardship committee to develop and implement a Coordinated Enrollment plan using the process and templates provided by the Agency in the Coordinated Enrollment Implementation Plan. At a minimum, the Coordinated Enrollment plan must include agreement reached by the regional stewardship committee to:
 - i. Coordinate marketing, outreach and recruitment strategies for ECE Services;
 - ii. Align timelines and/or processes for eligibility determination and programming, and selection and placement for ECE Services;
 - iii. Identify timelines for implementation of Coordinated Enrollment plan; and
 - iv. Identify and collect outcome measures for Coordinated Enrollment efforts.
 - b. Align strategies and related key activities described in the Early Learning Hub’s work plan for the region and communities, which is funded by a separate grant agreement.

Preschool Promise Enrollment Project Activities: Grantee is responsible for enrolling children into the Preschool Promise program using the processes and procedures for eligibility determination, selection and placement as set forth in OAR 414-470-0000 to 414-470-0070 and Agency’s Preschool Promise Enrollment Manual.

- A. Working Partners and Community Collaborators Engagement and Empowerment:
- a. At the beginning of each program year, and as the need arises, Grantee shall provide training and technical assistance to PSP grantees on eligibility process, platforms used and other resources and information pertaining to the work.
 - b. If PSP slots in a given program are not full, Grantee shall develop a plan in collaboration with PSP grantees to fill slots including targeted outreach. Grantee shall meet monthly with the PSP grantee. The plan should include the steps and strategies the Grantee will take in collaboration with the Preschool Promise grantee to fill open slots. Plan must include but not be limited to strategies, timelines, roles and responsibilities, and other action steps. Outreach plan will be reported in the Hub Monthly Enrollment report.
 - c. Grantee shall develop familiarity with the Preschool Promise programs within their region and establish systems to share program information that support families in making an informed decision on enrollment (e.g. collecting information from programs via phone, written or in-person interview and sharing this information on Hub website).
 - d. Grantee shall continuously enroll children into the Preschool Promise program throughout the year.
 - e. Grantee shall collaborate with PSP grantees and Community Partners on outreach and marketing strategies to ensure that families have knowledge of, and are connected to, community resources and supports to meet the needs of children and families served by the preschool program.
 - f. Grantee shall develop a process for receiving and sharing parent feedback with PSP grantees.

- g. Grantee shall create a plan for how Enrollment Specialists, the family, EI/ECSE specialist/coordinator, PSP Grantee, CCR&R, and other identified agencies or individuals will convene to ensure that IDEA and ADA requirements are met, including identifying supports and resources for reasonable modifications, and for provider to make an individualized assessment about their ability to meet the needs of the child. Plans should respond to families' needs for timely placement processes and information.
- h. Grantee shall develop processes for successful recruitment, enrollment and referrals so that children and families are connected to PSP grantees that align with the family's self-identified need and interest.
- i. Grantee shall make available PSP application materials to interested families in various formats including but not limited to electronic and paper forms.

Budget 2023-25. Grantee shall:

1. Submit a detailed budget to the Agency using the Agency-provided template within 30 days of executing the Grant and report budgeted expenditures to Agency quarterly as set forth in the table on Part VI below.
 - a. Approved budget may be revised up to 10 percent of a budget category without the prior approval by the Agency, but in no case may a budget category adjustment result in an increase of the total amount of Grant Funds set forth in Section 6 of this Agreement. All budget modifications exceeding 10 percent must have a prior written approval by the Agency.
 - b. Grantee's combined administrative costs and indirect costs are limited to 15 percent of the state Other Funds.
 - c. Use the Grant Funds only for Allowable Costs in amounts not to exceed the cost limits set forth in detailed budget submitted to Agency.

PART V. ACCESSIBILITY

Worldwide Web Accessibility. If, as part of the Project, Grantee develops data or information that will be displayed or accessed through an Agency public website or world-wide web application (the "Content"), Grantee must comply with Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d), as amended by the Workforce Investment Act of 1998 (P.L. 105-220), and provide individuals with disabilities access to and use of the Content in the website or application that is comparable to the access provided to individuals without disabilities. Grantee must design and format Content that meets at least the following standards, including as the standards are updated or replaced by subsequent versions (collectively, "Mandatory Standard"):

- The Web Accessibility Initiative Accessible Rich Internet Applications Suite (WAI-ARIA) 1.0;
- The World Wide Web Consortium's (W3C's) Web Content Accessibility Guidelines (WCAG) 2.0 Level AA for web content, including as each is updated (Mandatory Standard);
- The web accessibility evaluation tool (WAVE), found at: <http://wave.webaim.org/extension/>
- Content to be posted on the web must adhere to: https://www.webaccessibility.com/best_practices.php
- PDF files must comply with: <http://webaim.org/techniques/acrobat/>
- Word files must comply with: <http://webaim.org/techniques/word/>
- PPT files must comply with: <http://webaim.org/techniques/powerpoint/>
- Excel files must comply with: https://www.webaccessibility.com/best_practices.php?technology_platform_id=215

Testing. Grantee must test all Content prior to submission to Agency to ensure it meets the Mandatory Standard. Agency will test the web or application to validate the Content meets the Mandatory Standards, including a manual validation review of the Content against the current W3 Checklist for Web Content Accessibility (link included for reference: <https://www.w3.org/TR/1999/WAI-WEBCONTENT-19990505/full-checklist.pdf>). If the Content fails the testing, Agency will notify Grantee and Grantee must remedy any deficiencies as provided in Section 7.1.3 of this Grant. If Agency determines that previously accepted Content does not meet the Mandatory Standard, Agency may issue a written notice to Grantee to remove the Content. Grantee shall remove Content identified in any such notice within 3 calendar days and take other corrective action specified in the notice.

PART VI. REPORTING REQUIREMENTS AND DISBURSEMENTS

If the Performance Period begins prior to the Executed Date, any reports for Project activities shown in this Exhibit A as due prior to the Executed Date must be provided to Agency within 30 days of the Executed Date, if not already provided to Agency despite the lack of an executed Grant. Grantee will not be in default for failure to perform any reporting requirements prior to the Executed Date.

Grantee must submit the reports described in the table below to Agency using the tool(s) provided by the Agency.

Reporting Requirements	Reporting Period	Due Date
PSP Monthly Enrollment Reporting - Provides site information on recruitment and strategies for enrolling children at specific PSP site.	Monthly	By the 25th of each month for the preceding month
Applicant Pool - Informs Agency on regional efforts for recruitment and collaboration with other local partners	Monthly	Monthly by the 25th of each month
PSP Enrollment Demographics - Provides information on the children enrolled in the PSP program which includes but is not limited to race, ethnicity, age, and other	Quarterly	Quarterly, no later than 60 days after the end of each quarter
Budget Report using an Agency-provided template	July 1, 2023 - June 30, 2024	July 31, 2023
	July 1, 2024 - June 30, 2025	July 31, 2024
Expenditure Report using an Agency provided template	Quarterly	No later than 60 days after the end of each quarter.
	July – September 2023	
	October – December 2023	
	January – March 2024	
	April – June 2024	
	July – September 2024	
	October – December 2024	
January – March 2025		
April – June 2025		

DELIC GRANT #32684 – Coordinated Enrollment

Coordinated Enrollment Plan	July 1, 2024-June 30, 2025	March 1, 2024
	July 1, 2025-June 30, 2026	March 1, 2025
Coordinated Enrollment Self-Assessment	Yearly	January 2024
		January 2025

Disbursements Generally

1. Requests for Grant funds shall be submitted within 60 days of the end of each reimbursement period using the Agency’s Grant Management System. With each request to Agency, the Grantee shall submit an expenditure report using the Agency-provided template. Grantee shall provide any additional information or further details as Agency may require upon request.
2. All required reports for each reimbursement period must be received by the Agency’s Grant Manager prior to any payments being released to Grantee.
3. Reimbursement requests that do not have appropriate documentation are subject to being returned to the Grantee by the Agency. Further, lack of proper documentation may also put the Grantee in breach of the Grant with Agency per Section 18 of the Grant captioned “Termination.”
4. It is the responsibility of the Grantee to ensure all Sub Grantees and contractors are providing the appropriate services, data, and narratives required for any report and are submitting appropriate documentation as previously noted in paragraph 2 of this section.

EXHIBIT B INSURANCE

INSURANCE REQUIREMENTS

Grantee must obtain at Grantee's expense, and require its first tier contractors and Sub Grantees, if any, to obtain the insurance specified in this exhibit prior to performing under this Grant, and must maintain it in full force and at its own expense throughout the duration of this Grant, as required by any extended reporting period or tail coverage requirements, and all warranty periods that apply. Grantee must obtain and require its first tier contractors and Sub Grantees, if any, to obtain the following insurance from insurance companies or entities acceptable to Agency and authorized to transact the business of insurance and issue coverage in Oregon. Coverage must be primary and non-contributory with any other insurance and self-insurance, with the exception of professional liability and workers' compensation. Grantee must pay and require its first tier contractors and Sub Grantees to pay, if any, for all deductibles, self-insured retention and self-insurance, if any.

COMMERCIAL GENERAL LIABILITY

Required Not required

Commercial general liability insurance covering bodily injury and property damage in a form and with coverage that are satisfactory to Agency. This insurance must include personal and advertising injury liability, products and completed operations, contractual liability coverage for the indemnity provided under this Grant, and have no limitation of coverage to designated premises, project or operation. Coverage must be written on an occurrence basis in an amount of not less than \$1,000,000 per occurrence. Annual aggregate limit may not be less than \$2,000,000.

AUTOMOBILE LIABILITY INSURANCE

Required Not required

Grantee shall require and ensure that each of its subcontractors complies with the Automobile Liability Insurance requirements as applicable.

Non-transporting programs:

Automobile liability insurance covering Grantee's business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than \$1,000,000 for bodily injury and property damage. This coverage may be written in combination with the commercial general liability insurance (with separate limits for commercial general liability and automobile liability). Use of personal automobile liability insurance coverage may be acceptable provided that the policy includes a business use endorsement. Use of commercial general liability with non-owned auto endorsement may be acceptable in lieu of non-owned or hired vehicles coverage.

Programs transporting 1 to 9 children

Automobile liability insurance covering Grantee's business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than \$2,000,000 for bodily injury and property damage. This coverage may be written in combination with the commercial general liability

insurance (with separate limits for commercial general liability and automobile liability). Use of personal automobile liability insurance coverage may be acceptable provided that the policy includes a business use endorsement.

Programs transporting 10 or more children

Automobile liability insurance covering Grantee’s business use including coverage for all owned, non-owned, or hired vehicles with a combined single limit of not less than \$5,000,000 for bodily injury and property damage. This coverage may be written in combination with the commercial general liability insurance (with separate limits for commercial general liability and automobile liability). Use of personal automobile liability insurance coverage may be acceptable provided that the policy includes a business use endorsement.

PROFESSIONAL LIABILITY

Required (if Grantee, a contractor or subcontractor has licensed professionals as employees)

Professional liability insurance covering any damages caused by an error, omission or any negligent acts related to the activities performed under this Grant by the Grantee and Grantee’s contractors, Sub Grantees, agents, officers or employees in an amount not less than \$1,000,000 per claim. Annual aggregate limit may not be less than \$2,000,000. If coverage is on a claims made basis, then either an extended reporting period of not less than 24 months must be included in the professional liability insurance coverage, or the Grantee must provide tail coverage as stated below.

An endorsement to the commercial general liability or automobile liability policy, covering Grantee’s, contractor, or Sub Grantee’s liability for bodily injury, property damage and environmental damage resulting from sudden, accidental, or gradual pollution and related clean-up costs incurred by Grantee that arise from the Project activities (including transportation risk) performed by Grantee under this Grant is also acceptable.

NETWORK SECURITY AND PRIVACY LIABILITY:

Required Not required

DIRECTORS, OFFICERS AND ORGANIZATION LIABILITY:

Required Not required

PHYSICAL ABUSE AND MOLESTATION INSURANCE COVERAGE:

Required (if Grantee, a contractor or subcontractor has any kind of custodial care over children)

Not required

Abuse and molestation insurance in a form and with coverage satisfactory to the State covering damages arising out of actual or threatened physical abuse, mental injury, sexual molestation, negligent: hiring, employment, supervision, investigation, reporting to proper authorities, and retention of any person for whom the Grantee, its contractors, subcontractors or Sub Grantees (“Covered Entity”) is responsible including but not limited to any Covered Entity’s employees and volunteers. Policy endorsement’s definition of an insured must include the Covered Entity and its employees and volunteers. Coverage

must be written on an occurrence basis in an amount of not less than \$1,000,000 per occurrence. Any annual aggregate limit may not be less than \$2,000,000. Coverage can be provided by a separate policy or as an endorsement to the commercial general liability or professional liability policies. The limits must be exclusive to this required coverage. Incidents related to or arising out of physical abuse, mental injury, or sexual molestation, whether committed by one or more individuals, and irrespective of the number of incidents or injuries or the time period or area over which the incidents or injuries occur, must be treated as a separate occurrence for each victim. Coverage must include the cost of defense and the cost of defense must be provided outside the coverage limit.

EXCESS/UMBRELLA INSURANCE

A combination of primary and excess/ umbrella insurance may be used to meet the required limits of insurance.

ADDITIONAL INSURED

All liability insurance, except for workers' compensation, professional liability, and network security and privacy liability (if applicable), required under this Grant must include an additional insured endorsement specifying the State of Oregon, its officers, employees and agents as Additional Insureds, including additional insured status with respect to liability arising out of ongoing operations and completed operations, but only with respect to Grantee's activities to be performed under this Grant. Coverage must be primary and non-contributory with any other insurance and self-insurance. The Additional Insured endorsement with respect to liability arising out of Grantee's ongoing operations must be on ISO Form CG 20 10 07 04 or equivalent and the Additional Insured endorsement with respect to completed operations must be on ISO form CG 20 37 04 13 or equivalent.

WAIVER OF SUBROGATION

Grantee waives, and must require its first tier contractors or Sub Grantees waive, rights of subrogation which Grantee, Grantee's first tier contractor and Sub Grantee, if any, or any insurer of Grantee may acquire against the Agency or State of Oregon by virtue of the payment of any loss. Grantee must obtain, and require its first tier contractors or Sub Grantees to obtain, any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the Agency has received a waiver of subrogation endorsement from the Grantee or the Grantee's insurer(s).

TAIL COVERAGE

If any of the required insurance is on a claims made basis and does not include an extended reporting period of at least 24 months, Grantee must maintain, and require its first tier contractors or Sub Grantees, if any, maintain, either tail coverage or continuous claims made liability coverage, provided the effective date of the continuous claims made coverage is on or before the Effective Date of this Grant, for a minimum of 24 months following the later of (i) Grantee's completion and Agency's acceptance of all Project activities required under this Grant, or, (ii) Agency or Grantee termination of Grant, or, iii) the expiration of all warranty periods provided under this Grant.

CERTIFICATE(S) AND PROOF OF INSURANCE

Grantee must provide to Agency's Grant Manager Certificate(s) of Insurance for all required insurance before performing any Project activities required under this Grant. The Certificate(s) must list the State

of Oregon, its officers, employees and agents as a Certificate holder and as an endorsed Additional Insured. The Certificate(s) must also include all required endorsements or copies of the applicable policy language effecting coverage required by this Grant. If excess/ umbrella insurance is used to meet the minimum insurance requirement, the Certificate of Insurance must include a list of all policies that fall under the excess/ umbrella insurance. As proof of insurance, Agency has the right to request copies of insurance policies and endorsements relating to the insurance requirements in this Grant. Grantee must furnish acceptable insurance certificates to: Delc.insurance@delc.oregon.gov or by mail to: **Attention Procurement Services, Oregon Department of Early Learning and Care, 700 Summer St NE, Salem OR, 97310** prior to commencing the work.

NOTICE OF CHANGE OR CANCELLATION

Grantee or its insurer must provide at least 30 days' written notice to Agency before cancellation of, material change to, potential exhaustion of aggregate limits of, or non-renewal of the required insurance coverage(s).

INSURANCE REQUIREMENT REVIEW

Grantee agrees to periodic review of insurance requirements by Agency under this Grant, and to provide updated requirements as mutually agreed upon by Grantee and Agency.

STATE ACCEPTANCE

All insurance providers are subject to Agency acceptance. If requested by Agency, Grantee must provide complete copies of insurance policies, endorsements, self-insurance documents and related insurance documents to Agency's representatives responsible for verification of the insurance coverages required under this exhibit.

EXHIBIT C

Coordinated Enrollment Implementation Plan

<https://oregonearlylearning.com/wp-content/uploads/2021/08/Coordinated-Enrollment-Implementation-Plan.pdf>



Northwest Regional Education Service District

TO: Board of Directors

FR: Stuart Long, Chief Information Officer

RE: Regional next-generation anti-virus software purchase

EXPLANATION:

The prevalence of cybersecurity risks to school districts has been increasing steadily and in response the largest district cybersecurity insurance provider, PACE, started requiring districts to adopt new security software or risk losing their group cyber insurance. The next-generation anti-virus software required by PACE is often expensive and the cost presents a barrier to entry too great for many small districts to surmount. In response NWRESD worked to secure a consortium purchase to reduce costs and allow districts to maintain their coverage.

We sought a proposal from CrowdStrike, a nationally recognized leader in this space whose software was successfully deployed by Clackamas & High Desert ESDs in support of their districts. Our technical team, in conjunction with Hillsboro and David Douglas School Districts conducted a proof of concept study with the vendor and was extremely pleased by the enhanced capabilities.

The quote for the CrowdStrike software utilizes a pre-bid purchasing contract (OETC Purchasing Consortium contract #OETC-01-97). By increasing our quantity with a regional purchase and the pre-bid contract we have secured a price that will reduce the costs associated with this software by 50% and is 40% less expensive than NWRESD's current solution all while delivering one of the top security solutions in the industry to our districts.

PRESENTER(S): Stuart Long

SUPPLEMENTARY MATERIALS: [Pre-bid Consortium Price Proposal](#)

RECOMMENDATION: Authorize the purchase of CrowdStrike as presented.

PROPOSED MOTION: "I move that we authorize the purchase of CrowdStrike as presented."

**Quote (Open)**

Quote #: 36181 1 rev of 1
 Modified Date: Jul 07, 2023 03:15 PM PDT
 Expiration Date: 08/04/2023
 Description: CrowdStrike Enterprise

Quoted For:

Long, Stuart
 slong@nwresd.k12.or.us
 (P) 503-614-1412

Bill To

NW Regional ESD
 Akre, Ethan
 5825 NE Ray Circle
 Hillsboro, OR 97124
 United States
 (P) 503-614-1264
 ap_invoice@nwresd.k12.or.us

Ship To

NW Regional ESD
 Welcome, Eve
 5825 NE Ray Circle
 Hillsboro, OR 97124
 United States
 (P) 503-614-1264
 ewelcome@nwresd.k12.or.us

Aug 1, 2023 - Jul 31, 2024

Contract #: 01-97

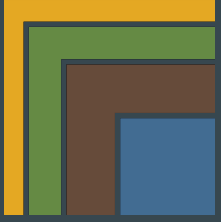
<https://oetc.org/procurements/d/01-97/>

#	Description	Part #	Qty	Unit Price	Total
Astoria SD 1					
1	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	218	\$21.15	\$4,610.70
Banks SD 13					
2	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	107	\$21.15	\$2,263.05
Clatskanie SD 6J					
3	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	111	\$21.15	\$2,347.65
Forest Grove SD 15					
4	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	722	\$21.15	\$15,270.30
Gaston SD 511J					
5	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	73	\$21.15	\$1,543.95
Hillsboro SD 1J					
6	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	4500	\$21.15	\$95,175.00
Jewel SD 8					
7	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	41	\$21.15	\$867.15
Knappa SD 4					
8	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	87	\$21.15	\$1,840.05
Neah-Kah-Nie SD 56					
9	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	146	\$21.15	\$3,087.90
Nestucca Valley SD 101J					
10	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	88	\$21.15	\$1,861.20
Rainier SD 13					
11	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	120	\$21.15	\$2,538.00
Scappoose SD 1J					
12	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	236	\$21.15	\$4,991.40
Seaside SD 10					
13	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	226	\$21.15	\$4,779.90
Sherwood SD 88J					
14	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	516	\$21.15	\$10,913.40

St Helens SD 502					
15	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	333	\$21.15	\$7,042.95
Tigard-Tualatin SD 23J					
16	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	1353	\$21.15	\$28,615.95
Tillamook SD 9					
17	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	299	\$21.15	\$6,323.85
Vernonia SD 47J					
18	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	90	\$21.15	\$1,903.50
Warrenton-Hammond SD 30					
19	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	125	\$21.15	\$2,643.75
David Douglas SD					
20	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	1830	\$21.15	\$38,704.50
Multnomah ESD					
21	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	900	\$21.15	\$19,035.00
Northwest Regional ESD					
22	Falcon Endpoint Protection Enterprise Flexible Bundle Tier 11 Threat Graph Standard, Prevent, Insight (EDR), Overwatch, Spotlight	CS.EPPENT.SOLN.T11 (CS.EPPENT.SOLN.T11)	1000	\$21.15	\$21,150.00
23	Falcon Discover - (Discovery Solution) - Tier 6	CS.DISC.SOLN.T6 (CS.DISC.SOLN.T6)	1000	\$4.49	\$4,490.00
24	Essential Support	132 RR.HOS.ENT.ESTL (132 RR.HOS.ENT.ESTL)	1	\$25,226.28	\$25,226.28
25	University LMS Subscription New Customer Access Pass	RR.PSO.ENT.NCAP (RR.PSO.ENT.NCAP)	20	\$0.00	\$0.00

OETC
471 High St SE, Suite 10
Salem, Oregon 97301
United States
help@oetc.org
(P) (800) 650-8250

Subtotal: \$307,225.43
Tax (.0000%): \$0.00
Shipping: \$0.00
Misc: \$0.00
Fees: \$0.00
Total: \$307,225.43



REPORTS & DISCUSSION



OAESD Executive Director Report July 18, 2023

Updates

I am immensely proud of the accomplishments we have made as an association. A recent example is evident in the 2023 Legislative Session. Our collective efforts this year resulted in our priorities being heard by the Governor and championed by the whole of the Education Lobby. OAESD Tracked 218 bills this session and 72 of them passed including four bills (SB 283, SB 819, HB 2049, and HB 3005) designated as Key bills by the OAESD Legislative Committee.

We are constantly striving to innovate and expand our reach. In line with this, we are in the midst of a strategic planning process with Kelley Nonprofit Consulting. Over the coming weeks and months, we will embark on a comprehensive evaluation of our current position and emerging trends through partnership with Kelley Nonprofit Consulting. By gathering insights and perspectives from various stakeholders, we will gain a holistic understanding of our strengths, weaknesses, and potential areas for improvement. Stay tuned for more updates and opportunities to engage throughout this exciting journey.

Looking Ahead

We have some exciting events lined up in the next few months. First, we will be hosting an OAESD Officer Council Retreat for our 2023-24 Officers on July 25th at Malheur ESD. We will review and clarify roles and responsibilities, set goals and priorities, and develop a cohesive Council through focused discussion and strategic thinking about how to best serve our members.

Additionally, our annual OAESD Superintendent and Board Summit is scheduled for November 9th at the Portland Marriott Downtown Waterfront. This event will provide an opportunity for networking and learning together. We would love to hear your input for topics and speakers for the event. Please email Amber at amber.eaton@lblestd.k12.or.us with requests and ideas. Registration will be opening at the start of fall, and we look forward to seeing you at the event!

With Appreciation

Northwest Regional ESD has been involved in many Association roles and activities.

During the 2022-23 year:

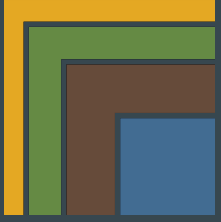
- Doug Dougherty served on the OAESD Governance Council.
- Stuart Long served on the Program Cabinet representing the area of Technology.
- Maureen Wolf served on the OAESD Legislative Committee
- Superintendent Dan Goldman served on the Program Cabinet representing Larger ESD Superintendents.

In 2023-24:

- Superintendent Dan Goldman will continue to serve on the Program Cabinet representing Larger ESD Superintendents. He is also serving as the President-Elect for the OAESD Officer Council.
- Stuart Long will continue to serve on the Program Cabinet representing the area of Technology.

We appreciate the time and dedication to serving in these roles!

Thank you to all of Northwest Regional ESD's board members and to Dan Goldman, Superintendent, for the ongoing support of the Association and for the work you do daily to improve education opportunities for all of Oregon's students.



ACTION ITEMS



Northwest Regional Education Service District

July 18, 2023

TO: Board of Directors

FR: Dan Goldman

RE: Opsis Architecture Contract

EXPLANATION: On May 22, 2023, NWRESD issued a Request for Qualifications (RFQ) soliciting architectural firms interested in providing a comprehensive menu of design and construction administration services for the Aloclek Building Renovation. The RFP was advertised in the Oregon Daily Journal of Commerce on May 22 and May 24, 2023, and on the NWRESD website.

Eight architecture firms participated in a pre-proposal information meeting and site visitation on May 30, 2023. Proposals were due June 8, 2023 and NWRESD received six proposals. In addition to sharing their background and experience, all proposers were required to address their staffing plan and justification for why they should be selected for the project.

A selection committee comprised of administration and facilities personnel reviewed and scored all proposals and provided recommendations for interviews. The selection committee recommended interviewing the firms that submitted the three highest ranked proposals. The three firms selected to interview were required to provide fee proposals prior to the interviews, thereby establishing a competitive environment.

Interviews were held on June 22, 2023. The interview panel included the selection committee and a Wenaha Group project manager. The committee concluded that Opsis Architecture would be the best match for NWRESD for the Aloclek project. Notice of Intent to Award was sent to the three firms that participated and it was posted on the NWRESD Website.

Wenaha Group worked with NWRESD to negotiate with Opsis Architecture considering the scope of services required, schedule of the work and cost of services proposed. The negotiation process was collaborative and interest based. The final lump sum fee agreement includes the necessary scope of services and identifies other scope items and amounts that may be added to the contract once necessity is determined. Wenaha's construction experience and design contract negotiation across the region allowed them to compare fee proposals to similar projects from across Oregon and Washington to verify that proposed pricing is within expected ranges for like projects.

PRESENTER(S): Dan Goldman, Superintendent

SUPPLEMENTARY MATERIALS: [OPSIS Scope of Services](#) ; [Wehana Slides](#)

RECOMMENDATION: Authorize NWRESD to enter into contract with Opsis Architecture, LLP for design services for the Aloclek Building Renovation in the amount of \$701,821. In addition, upon determination of necessity, NWRESD may increase the contract amount by up to \$240,758 to add services for additional site development, land use application process, development of as-built documents if unavailable, providing an application for a potential seismic grant, and for providing design services for a seismic upgrade if required by the jurisdiction.

PROPOSED MOTION: "I move to authorize NWRESD to enter into contract with Opsis Architecture, LLP for design services for the Aloclek Building Renovation in the amount of \$701,821. In addition, upon determination of necessity, NWRESD may increase the contract amount by up to \$240,758 to add services for additional site development, land use application process, development of as-built documents if unavailable, providing an application for a potential seismic grant, and for providing design services for a seismic upgrade if required by the jurisdiction."



June 30, 2023

Dale Kuykendall, Wenaha Group Project Manager
Northwest Regional ESD
5825 NE Ray Circle
Hillsboro, OR 97124

Reference: NWRES D RFQ 001-2023 Architectural Services
Proposal for Professional Services for the Renovation of the Aloclek Building
R1 - Revised 6.30.23

Dear Dale,

This letter represents Opsis Architecture's fee proposal to provide Architectural Design Services for the NWRES D's Aloclek Building. We have included all design services required to complete the project as "Basic Services" as requested in the RFP. We have also included an hourly breakdown by phase for the architectural services to comply with Item 2.a under Step 2 on page 7 of the RFP. Our Design Team is excited to assist NWRES D with this new location, and the additional educational and administrative spaces it will provide for your service district.

SCOPE OF SERVICES

Scope of Work

The Design Team understands the scope of work to be as described per Exhibit A – Scope of Services .

Schedule

The Design Team understands the schedule as outlined below and as described per Exhibit B – Project Schedule.

Fee

We propose a fixed fee of \$688,060 for services and a reimbursable expense allowance of \$13,761 for a total project fee of **\$701,821** detailed as per Fee Summary Exhibit C_R1.

Consultants

Structural Engineer	Catena Engineering
Civil Engineer	KPFF Engineering
Mechanical Engineer	Colebreit Engineering
Plumbing Engineer	Colebreit Engineering

Electrical Engineer	Colebreit Engineering
Landscape Design	Shapiro Didway
Interior Design	Opsis Architecture
Life Safety / Fire Alarm design	Colebreit Engineering
Low Voltage / Technology / Audio Visual Design	Colebreit Engineering
Acoustic Design	ABD
Specifications	Michael Thrailkill

Reimbursables

Reimbursables are expenses incurred by Opsis and Consultants directly related to the project such as transportation, printing, deliveries, and other similar project-related costs. The allowance proposed for this project is \$13,761, and included in the total project fee listed above.

Invoicing

Invoices will be rendered once a month based on tasks completed, consultant fees, and reimbursable expenses incurred. Payments are due and payable upon presentation.

Please feel free to call me if you have any questions and we look forward to assisting you with this exciting addition to your campus and community.

Sincerely,



Alec Holser, FAIA, LEED AP
 Founding Principal, Opsis Architecture LLP

Enclosures:

- Exhibit A, Scope of Services
- Exhibit B, Project Schedule
- Exhibit C, Fee Summary
- Exhibit D, Fee Work Plan
- Exhibit E, Hourly Billing Rates

June 30, 2023

EXHIBIT A - SCOPE OF WORK

Work in this Contract will consist of the preparation of Program Confirmation, Schematic Design, Design Development /Construction Documents, bidding and permitting services, and Construction Administration.

The following scope of work and lump sum fee are based upon documents included in “RFQ 001-2023 Architectural Services” For Renovation of the Aloclek Building, as well as a supplemental email from Dale Kuykendall dated June 14, 2023. The scope of work is based on an estimated construction cost of \$7,800,000.

It should be anticipated that the project will likely require a new HVAC Unit(s) and modifications to the existing system as needed to support the new design. Per Discussion with owners representative, full design of Mechanical, Plumbing, and Electrical systems

This proposed fee applies to a competitively bid, lump sum project delivery method. It is assumed that there will be independent cost estimates completed by the owners provided cost consultant at the conclusion of Schematic Design and Design Development phases the programming.

The Design Team understands the scope of work to be the following:

Project Assessment / Preliminary Design Services

Tasks

- Review Owner’s Conceptual Design space program and building drawings and provide updated documents based on two (2) leadership group workshops.
- Review and reconcile cost preliminary cost opinion against updated program.
- Produce Project Assessment Report that will include update program and building drawings.

Meetings:

- Conduct two (2) Leadership Group programming worksessions.
- Owner coordination and review meetings will be held in-person and virtually as needed.

Deliverables:

- Updated building program space analysis, site plan, and program worksheet.

Schematic Design Services

Tasks

- Architectural Design – Services responding to scope of work (program/predesign) requirements and consisting of preparation of conceptual site and building plans, schematic sections and elevations, preliminary selection of building systems and materials, development of approximate dimensions, areas and layout.
- Structural Design – Services consisting of recommendations regarding basic structural material and systems, analysis, and development of conceptual design.
- Mechanical Design – Services consisting of consideration of alternate materials, systems and equipment, and development of conceptual design solutions for energy sources/conservation, heating, ventilating and air conditioning (HVAC), plumbing, fire protection, and general space requirements.
- Electrical Design – Services consisting of consideration of alternate systems, recommendations regarding basic electrical materials, systems and equipment, analysis, and development of conceptual design solutions for power service and distribution, and general space requirements.
- Outline specifications detailing design quality standards for development of cost estimate.

- Code Analysis (egress, restroom fixture count, setback requirements, parking requirements).
- Development of schedules for decision-making, design, and documentation.
- Participate in one round of consolidated owner design review comments based on the 100% Schematic Design Documents.
- Review and reconcile cost estimate from Owner's provided cost consultant.

Meetings:

- Conduct (1) SD Leadership kickoff.
- Conduct two (2) Staff Stakeholder Workshops to develop and verify overall building program requirements.
- Owner coordination and review meetings will be held in-person and virtually as needed.

Deliverables:

- Schematic Design Drawings and Outline Specifications describing quality standards and systems

Design Development / Construction Documents

Tasks

- Architectural Design – Services consisting of preparation of drawings based on approved Schematic Design Documents setting forth in detail the architectural construction requirements for the project.
- Structural Design – Services consisting of preparation of final structural engineering calculations, drawings and specifications based on approved Schematic Design Documentation, setting forth in detail the structural construction requirements for the project.
- Mechanical Design – Services consisting of preparation of mechanical and plumbing drawings and calculations and specifications based on approved Schematic Design Documentation, setting forth in detail the mechanical construction requirements for the project.
- Electrical Design – Services consisting of preparation of electrical engineering drawings, calculations, and specifications based on approved Schematic Design Documentation, setting forth in detail the electrical construction requirements for the project.
- Specifications – Services consisting of activities of development and preparation of bidding documents, Conditions of the Contract, architectural specifications, coordination of specifications prepared by other disciplines, and compilation of project manual.
- Review and update previously established schedules for the project.
- Participate in one round of consolidated owner design review comments based on the 100% Design Documentation
- Review and reconcile cost estimate from Owner's provided cost consultant based upon 100% Design Documentation.
- Assist in General Contractor prequalified selection process.
- Issue 100% Construction Documents for Bidding

Meetings:

- (1) Stakeholder workshop to confirm Design Documentation.
- Owner coordination and review meetings will be held in-person and virtually as needed.

Deliverables:

- 100% Design Documentation, including drawings and draft specifications.
- 100% Construction Documents Issuance, including Drawings and Specifications

Bidding and Permitting Phase

Tasks

- Services consisting of preparation of one (1) Bid Package for competitive lump sum bid.
- Services consisting of preparation of Addenda as may be required during bidding and including supplementary drawings and specifications.
- Services consisting of participation in pre-bid conferences, responses to questions from bidders, and clarification or interpretations of the bidding documents.

- Services consisting of consideration, analysis, comparisons, and recommendations relative to substitutions proposed by bidders during the bidding process.

Construction Administration

Tasks

- Services consisting of construction contract administrative functions including consultation, conferences, communications and progress reports.
- Coordination between the architectural work and the work of engineering and other involved consultants for the project. Reviewing and checking of documents (required submittals) prepared for the project.
- Services relating to applicable laws, statues, regulations and codes of regulating entities relating to the agency's interests during construction of the project.
- Services consisting of processing of submittals, including receipt, review of and appropriate action on shop drawings, product data, samples and other submittals required by the contract documents. Distribution of submittals to agency, contractor, and field representatives as required.
- Services consisting of visits to the site at intervals appropriate to the stage of construction or as otherwise agreed to become generally familiar with the progress and quality of the work and to determine in general if the work is proceeding in accordance with the contract documents, and preparing related reports and communications. Contractor to chair project meetings and prepare meeting minutes.
- Services consisting of preparation, reproduction and distribution of clarification documents and interpretations in response to requests for clarification by contractors or the user agency. Maintenance of records and coordination of communications relative to requests for clarification or information (RFI).
- Preparation, reproduction and distribution of drawings and specifications to describe work to be added, deleted or modified, review of proposals, review and recommend changes in time for substantial completion, assisting in the preparation of modifications of the contracts and coordination of communications, approvals, notifications, and record-keeping relative to changes in the work. Additional fees for changes to the scope of a project shall be negotiated.
- Services consisting of monitoring the progress of the contractors relative to established schedules and making status reports to the user agency.
- Services consisting of maintenance of records of payments on account of the contract and all changes thereto, evaluation of applications for payment and certification thereof, and review and evaluation of cost data submitted by the contractors for work performed.

Meetings

- Weekly OAC Meetings to be virtually and in-person.

ADDITIONAL DESIGN SERVICES INCLUDED IN BASIC SERVICES FEE

- **Civil Design** -Services consisting of site evaluation for parking, accessibility, and siting of playground and preliminary design.
- **Acoustic Design:** Services consisting of mechanical noise control review and acoustical design coordination based on approved Schematic Design Documentation.
 - Deliverable: Included in overall bid document package
- **Life Safety / Fire Alarm Design:** Services consisting of the development of performance-based specifications of the Fire Detection and Alarm Services and subsequent project conformance review of contractor design.
 - Deliverable: Included in overall bid document package
- **Low Voltage / Technology / Audio/Visual Design** Services consisting of the development of performance-based specifications of the Low Voltage / Technology / AV systems and subsequent project conformance review of contractor design.
 - Deliverable: Included in overall bid document package

- **Fire Sprinkler Design:** Services consisting of the development of performance-based specifications of the Fire Protection Sprinkler Service as required to accommodate the new plan layout, and subsequent project conformance review of contractor design.
 - Deliverable: Included in overall bid document package
- **Building Code – Supplemental:** Additional fire life safety and accessibility review at the schematic design, design development / construction documents phases, including one meeting as required with the Jurisdiction to establish compliance framework and streamline code compliance and documentation for the project. Any required Alternative Means and Methods are excluded from this scope of work.
 - Deliverable: Included in overall bid document package.
- **Land Use Support:** Support with preliminary application materials, attendance at the pre-application conference, development of supporting graphics for land use application
 - **Deliverable:** Drawings as required to support land use application
- **Seismic Evaluation:** Initial structural building evaluation and report determining scope of potential seismic strengthening measures required due to change in occupancy risk category.

Optional Services

The following services are optional and could be added to the contract sum amount:

- Site Development – Allowance for site design and documentation of play area and parking lot accessibility improvements as required. Scope of work includes Storm Water, Utility, Paving, accessibility improvements, and playground.
- As-Built Verification: Time and Materials, NTE to develop structural plans in lieu of access to existing building documents.
- SRGP Application: including strengthening plan, initial cost estimate for inclusion in the SRGP application, and application assistance as needed
- Seismic Improvements: Design and Construction administration of required strengthening measures as outlined in the SRGP.
- Partial Site Survey: Extents as required for parking, accessibility improvements, and playground.

Excluded Services

The following services are excluded from the contract sum amount:

- Ventilation Modeling
- Commissioning
- Building Envelope
- Paging System Design
- Advanced AV Systems Design
- Renderings
- Physical Model (by 3rd Party)
- Special Inspections
- Geotech
- Rainwater Harvesting Analysis
- Life Cycle Cost Analysis
- Multiple Bid Packages (Including, but not limited to separate demolition package)
- Record Documents
- Any printing required for Public Engagement Events, Task Force Meetings, or User Groups.

OWNER'S RESPONSIBILITIES (Northwest Regional Education Services District)

Unless otherwise provided for under this Agreement, Northwest Regional Education Services District (NWRESA) shall provide information in a timely manner regarding requirements for and limitations on the project, including a written program, which shall set forth the NWRESA's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the project. The Owner shall render decisions and approve the Contractor's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Contractor's services.

The Owner shall establish the Owner's budget for the project, including (1) the budget for the Cost of the Work as defined (2) the Owner's other costs; and, (3) reasonable contingencies related to all these costs. The Owner shall update the Owner's budget for the project as necessary throughout the duration of the project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Contractor. The Owner and the Contractor shall thereafter agree to a corresponding change in the project's scope and quality.

The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Contractor's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Contractor's services.

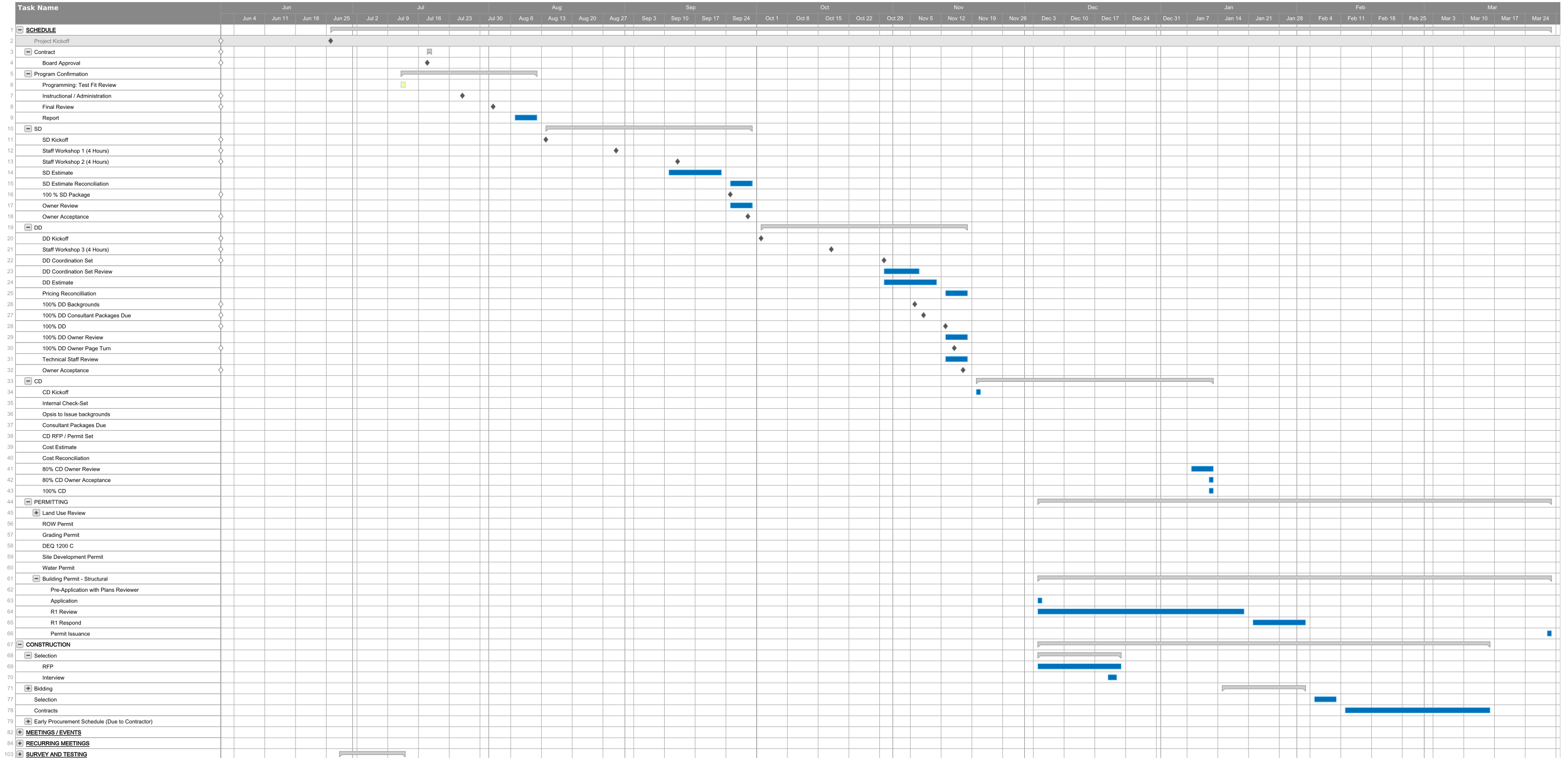
The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

The Owner shall coordinate the services of its own consultants with those services provided by the Contractor. Upon the Contractor's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Contractor in this Agreement or authorize the Contractor to furnish them as an Additional Service, when the Contractor requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and General Contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

The Owner shall furnish tests, inspections and reports required by law or the work product, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the project to meet the Owner's needs and interests.

End of Scope of Work.



Project Design Fee Summary

Opsis Architecture

6.29.23

Northwest Regional ESD

Aloclek

4899-01

Assumed Direct Construction Cost:		\$	7,800,000	TOTAL	
A/E FEE SUMMARY				Fee	% DCC
Basic Services					
Architectural	Opsis			\$391,700	5.02%
Arch-Specs	Allowance			\$20,000	0.26%
Structural	Catena			\$29,590	0.38%
Mech/Plumbing	Colbriet			\$113,630	1.46%
Electrical	Colbriet			\$87,890	1.13%
	Sub Total			\$642,810	8.24%
Supplemental Services					
Civil	KPFF			\$11,000	0.14%
Landscape	Shapiro Didway			\$0	0.00%
Acoustic Design	allowance			\$5,000	0.06%
Code_Building - Basic	allowance			\$5,000	0.06%
Fire Alarm / Life Safety (performance spec)	Colbriet			\$4,950	0.06%
Fire Sprinkler (performance spec)	Colbriet			\$4,950	0.06%
Low Voltage / Technology	Colbriet			\$4,950	0.06%
Planning_Land Use Application	Allowance			\$5,000	0.06%
ASCE 41 Tier 1 Report	Catena			\$4,400	0.06%
	Sub Total			\$45,250	0.58%
TOTAL FEE				\$688,060	8.82%
Reimbursable Budget				13,761	
TOTAL PROJECT FEE				\$701,821	8.82%
Optional Services					
Site Development / Civil and Landscape	Allowance			\$44,000	0.56%
Planning_Land Use Application	Allowance			\$25,000	0.32%
As-Built Verification (structural)	Catena			\$11,452	0.15%
<u>SRGP Application</u>					
Arch	Opsis			\$0	0.00%
Structural	Catena			\$0	0.00%
Cost Estimate	TBD			\$0	0.00%
	Allowance			\$20,000	0.26%
SRGP Seismic Design & Construction	allowance			\$154,506	1.98%
Survey	KPFF			\$10,000	0.13%
	0			\$264,958	3.40%

Assumptions:

Voluntary or Required Seismic upgrades are excluded from fee, but included for budgetary purposes under Optional Services

Civil and Landscape scope is limited to Site evaluation. Site development budget is included in Optional Services

Right of Way work is excluded

Cost Estimating Services by Owner



EXHIBIT E – HOURLY BILLING RATES 2023

Principal In Charge	\$	250
Project Manager	\$	215
Programmer	\$	205
Project Designer	\$	190
Interior Designer	\$	125 - 195
Sustainability Leader	\$	205
Project Architect	\$	190
Staff Architect	\$	155 - 180
Intern Architect	\$	125 – 145
Clerical Support	\$	90

Aloclek Building Renovation for the New Early Learning Center

July 18, 2023

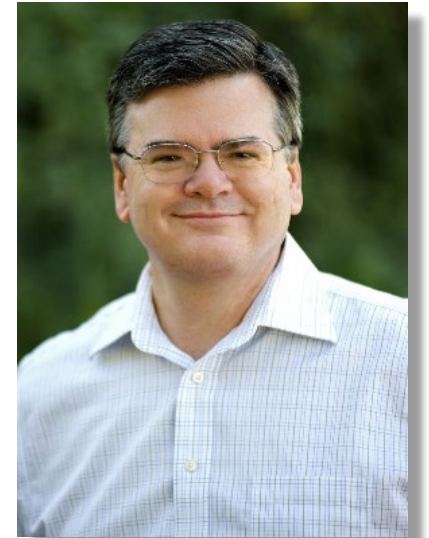


WENAHA GROUP – THE ALOCLEK TEAM

Kieron and Dale come from long careers working for large general contractors. This gives them technical expertise and insight on design management, construction methodologies, quality control, and contract management. For Wenaha, they apply these skills to help our clients successfully navigate projects.



Kieron Spellman
Project Manager

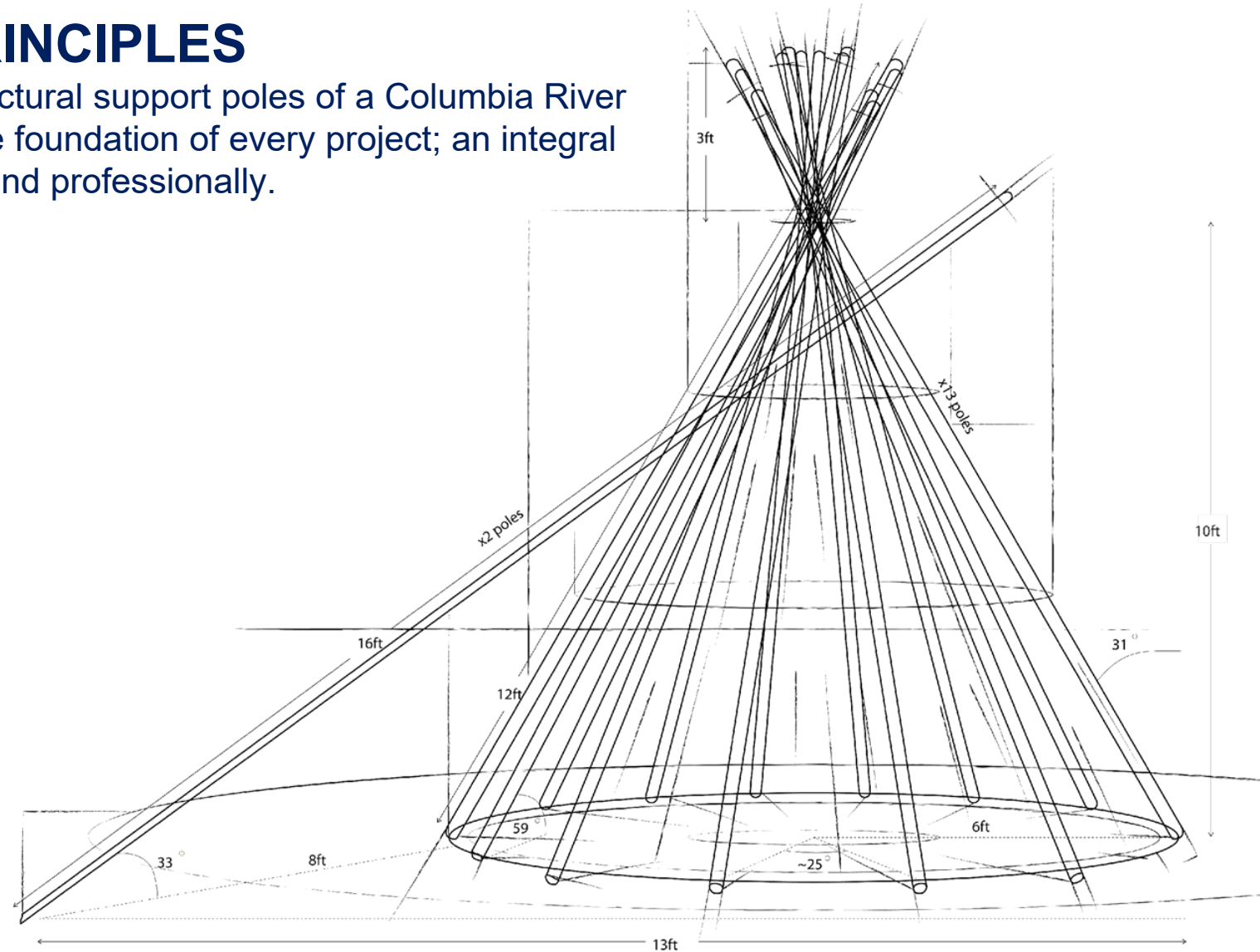


Dale Kuykendall
Project Executive

WENAHA GROUP GUIDING PRINCIPLES

Our Guiding Principles are inspired by the 13 structural support poles of a Columbia River basin style tipi. We infuse these principles into the foundation of every project; an integral part of our team's ethical ecosystem, personally and professionally.

- The value of COMMUNITY
- The potential of RESPECT
- The dignity of SIMPLICITY
- The strength of DIVERSITY
- The wisdom of ECONOMY
- The influence of HUMILITY
- The importance of BALANCE
- The joy of CREATING
- The power of COLLABORATION
- The success of PERSEVERANCE
- The satisfaction of HARD WORK
- The worth of strong CHARACTER



WENAHA EFFORTS DURING YOUR PROJECT

- Due Diligence and Solicitations – familiarize ourselves with the project and manage the process of hiring designers and contractors
- Design Phase - monitoring and construction preparation
- Construction – tracking / monitoring / observation
- Project Close-out – provide a smooth transition into building operations
- Manage contracts
- Cost control
- Coordination with NWRESD operations
- Regular reporting to Board of Directors, Oversight Committee and Stakeholders

ARCHITECT SELECTION PROCESS

- An RFQ was publicly issued and advertised
- Six well-respected firms presented written proposals
- Three firms were selected to present a fee proposal, and to interview
- Interviews with NWRES D administrators were held June 25th, and included a Q&A period and a “mock design activity”
- Wenaha negotiated a competitive and fair fee structure with Opsis in collaboration with NWRES D.



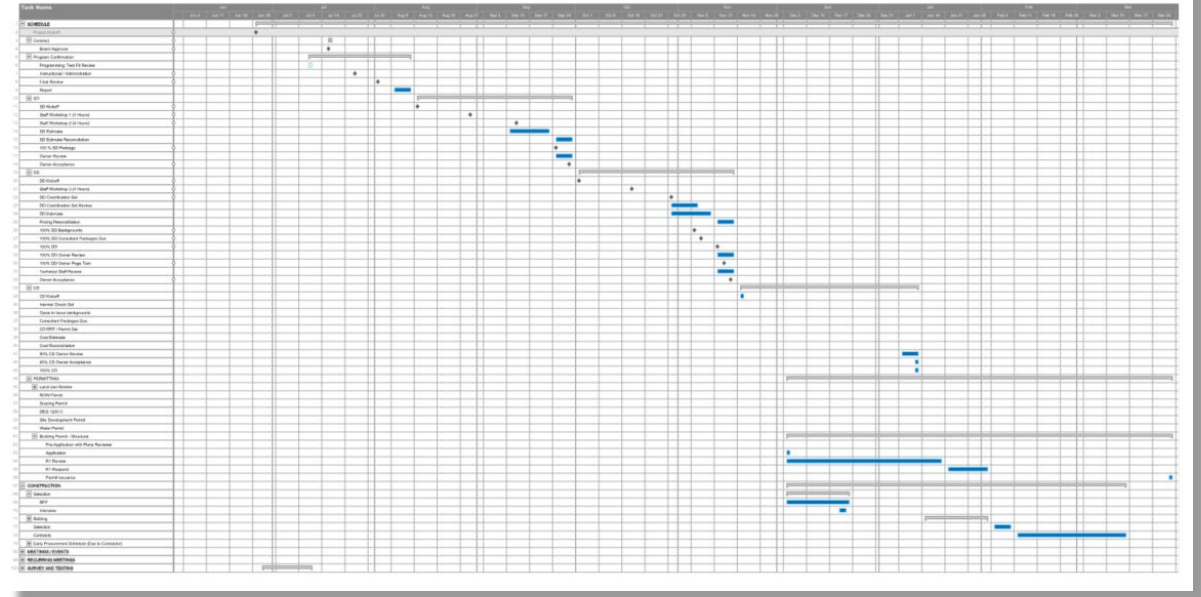
Opsis Architecture was selected, and a request for approval of award is before the board this evening

ALOCLEK BUILDING RENOVATION – SCHEDULE HIGHLIGHTS

- Design workshops with staff and stakeholders – August to October
- Design and construction cost estimates reconciled to budget of \$7.8 million (not including “soft costs”) – September, November and December
- Select list contractor bidding – January and February
- Construction period – March to December
- NWRES D occupies for set-up & training – January 2024
- Open for use! – September 2025

4899 NWRES D Aloclek - Project Schedule

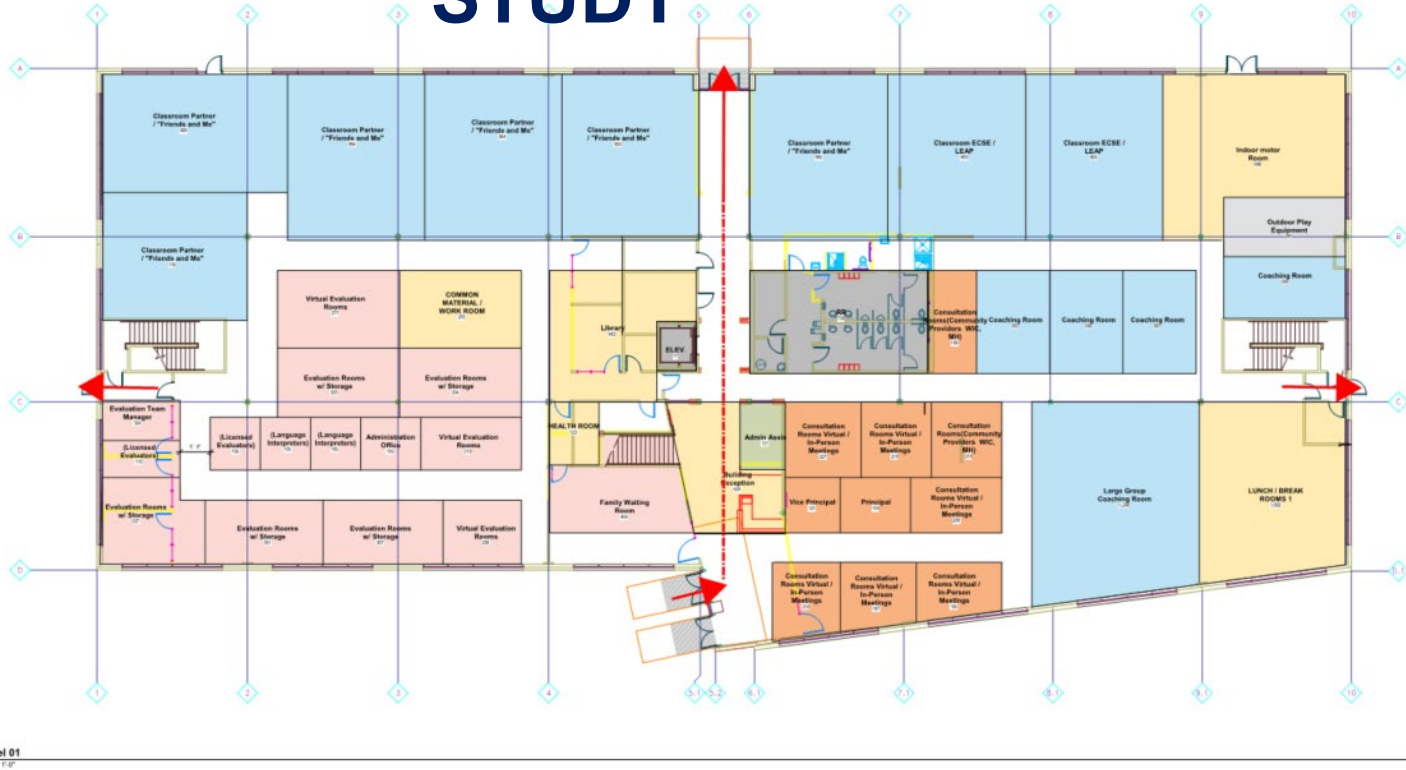
EXHIBIT B



Opsis Architecture prepared an initial design and construction schedule



DUE DILIGENCE PROGRAMMATIC STUDY



As part of NWRES D due diligence prior to purchasing the property, Opsis was retained to do a “test fit” of the program elements into the building. This will be refined during the design process.

1 Level 01
CD 10/11/17

Questions?



Northwest Regional Education Service District

July 18, 2023

TO: Board of Directors

FR: David Williams, Chief of Staff

RE: Final Proposed Strategic Plan Revision

EXPLANATION: Throughout 2022-2023 board engagement was undertaken with the goal of revising the existing NWRESD Strategic Plan. Originally adopted in 2020 prior to the start of the COVID-19 pandemic, the fundamental shifts in public education drove a need for a review of the plan. Leadership recommends retaining the existing collective commitments as a firm foundation for building out key strategies and deliverables. During the 2022-23 school year, staff at all levels of the organization were asked for feedback on the prior plan as well as multiple draft versions for review. Expertise about community needs that was gained during the Integrated Guidance process was utilized to inform community interest. And component school district superintendents and leadership staff were asked for feedback on the prior plan as well as a near complete revision draft.

PRESENTER(S): David Williams

SUPPLEMENTARY MATERIALS: 1) [Working draft of strategic plan revisions](#)
2) [Proposed Revised Milestones](#)

RECOMMENDATION: To approve the revised strategies, milestones and timeline for the Strategic Plan

PROPOSED MOTION: "I move to approve the revised Strategic Plan and Milestones as presented, and to extend the plan timeline through June, 2026."



Northwest Regional
Education Service District

Strategic Plan

Collective Commitment #1: Cultivate anti-racism, multiculturalism, and diverse racial perspectives in program design, continuous improvement, and decision-making

Strategy 1.1: Establish and sustain agency-wide Equity Learning Teams to support continued learning and action towards improving access and outcomes for historically marginalized students.

Strategy 1.2: New NWRESD staff receive meaningful equity professional development as a part of comprehensive onboarding.

Strategy 1.3: The Office of Equity and Family Partnerships will provide equity learning opportunities to support all NWRESD staff and our component district educators in becoming inclusive of historically marginalized groups.

Strategy 1.4: Form and sustain a racially diverse Equity Policy Advisory Committee to conduct policy reviews towards improving access and dismantling systemic racism.

Strategy 1.5 Expand employment pathways to ensure the region benefits from the strengths and assets of a racially diverse workforce.

Strategy 1.6: Improve NWRESD and regional practices for hiring, retention, and advancement of a diverse workforce.

Collective Commitment #2: Create culturally sustaining learning environments that ensure each student is safe, known, and connected

Strategy 2.1: NWRESD Early Learning and Social-Emotional Learning Schools implement robust Multi-Tiered Systems of Support (MTSS).

Strategy 2.2: NWRESD professional learning services support component school districts to implement robust Multi-Tiered Systems of Support (MTSS).

Strategy 2.3: Develop regional data systems to support data-based teaming to identify, intervene, monitor, and adjust instruction and interventions.

Strategy 2.4: NWRESD schools have reliable and demonstrated systems for emergency response and reunification.

Collective Commitment #3: Establish high expectations for achievement and personal growth for each student

Strategy 3.1: Provide regional professional development services towards increasing inclusionary practices, student engagement, and academic outcomes.

Strategy 3.2: Expand career-technical, college credit, and experiential learning opportunities for historically marginalized students.

Strategy 3.3: Refine and implement a meaningful, growth-oriented professional evaluation system for all staff.

Strategy 3.4: Embed racial equity performance expectations within the professional evaluation systems for all staff.

Strategy 3.5: Improve telepractice models for delivering specialized services to children experiencing disabilities.

Collective Commitment #4: Use culturally sustaining, research-based practices for designing and delivering instruction

Strategy 4.1: Expand access to inclusive early learning settings for historically marginalized students.

Strategy 4.2: NWRES D practitioners ensure evaluation practices are culturally sustaining and evidence-based.

Strategy 4.3: NWRES D professional learning services support component school districts to establish culturally sustaining learning environments that are intellectually, emotionally, and socially safe.

Strategy 4.4: Implement professional learning communities (PLCs) within NWRES D schools.

Collective Commitment #5: Develop authentic, reciprocal, and inclusive partnerships with our diverse students, families, and community partners

Strategy 5.1: Develop department and school Action Plans in partnership with our racially diverse community.

Strategy 5.2: All Action Plans include family engagement strategies.

Strategy 5.3: Design and implement a community engagement toolkit to assist districts in strengthening partnerships with diverse families and communities.

Strategy 5.4: NWRES D provides ongoing technical assistance to districts to continuously engage historically marginalized groups.

Strategy 5.5: Establish NWRES D as the premier regional cross-sector convenor to improve access, equity, and inclusivity in the communities we serve.

Collective Commitment #6: Seek, organize, and allocate resources toward achieving these commitments

Strategy 6.1: Services to component school districts are responsive and utilized.

Strategy 6.2: NWRESD resources are aligned to the Strategic Plan.

Strategy 6.3: Increase early learning facility capacity to expand inclusive services.

Strategy 6.4: Improve connectivity and security in online educational and work environments across the region.

Strategy 6.5: Ensure NWRESD budget provides prudent reserves to meet unexpected emergencies and statewide funding shortfalls.

Northwest Regional ESD Strategic Plan Milestones

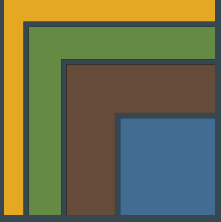
Outstanding Attendance									
	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
All students	83.0%	82.0%		77.8%	68.8%				
<i>Goal</i>							70.9%	72.9%	75.0%
Latinx	78.5%	76.4%		67.2%	58.3%				
<i>Goal</i>							60.5%	62.8%	65.0%
Black/African American	82.9%	82.8%		75.9%	68.7%				
<i>Goal</i>							70.8%	72.9%	75.0%
American Indian/Alaska Native	74.8%	75.4%		67.6%	52.2%				
<i>Goal</i>							54.8%	57.4%	60.0%
Pacific Islander/Native Hawaiian	69.1%	69.5%		53.0%	46.9%				
<i>Goal</i>							49.6%	52.3%	55.0%
Students with Disabilities	75.7%	74.6%		68.9%	60.7%				
<i>Goal</i>							63.2%	65.6%	68.0%

3rd Grade Reading									
Achieving a 3 or 4 on Smarter Balanced ELA	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
All students	53.6%	51.8%			44.1%				
<i>Goal</i>							47.7%	51.4%	55.0%
Latinx	29.7%	28.7%			21.3%				
<i>Goal</i>							24.9%	28.4%	32.0%
Black/African American	39.4%	37.2%			33.8%				
<i>Goal</i>							37.5%	41.3%	45.0%
American Indian/Alaska Native	59.3%				33.3%				
<i>Goal</i>							37.2%	41.1%	45.0%
Pacific Islander/Native Hawaiian	31.9%	31.1%			23.4%				
<i>Goal</i>							27.3%	31.1%	35.0%
Students with Disabilities	29.4%	28.0%			22.2%				
<i>Goal</i>							25.5%	28.7%	32.0%

9th Grade on Track									
6 or more credits before 10th grade	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
All students	86.6%	88.7%		79.0%	88.1%				
<i>Goal</i>							88.6%	89.1%	90.0%
Latinx	76.1%	82.6%		69.1%	81.9%				
<i>Goal</i>							84.5%	87.0%	90.0%
Black/African American	81.2%	83.2%		76.6%	86.1%				
<i>Goal</i>							88.6%	91.2%	90.0%
American Indian/Alaska Native	92.3%	85.2%		80.0%	76.0%				
<i>Goal</i>							78.6%	81.1%	84.0%
Pacific Islander/Native Hawaiian	80.7%	81.8%		67.4%	73.0%				
<i>Goal</i>							75.6%	78.1%	81.0%
Students with Disabilities	71.2%	74.4%		66.6%	79.6%				
<i>Goal</i>							82.2%	84.7%	87.0%

Northwest Regional ESD Strategic Plan Milestones

On Time Graduation									
4 year cohort	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
All students	85.5%	86.2%	87.8%	85.5%	86.9%				
<i>Goal</i>							91.3%	92.8%	94.0%
Latinx	78.7%	78.4%	81.2%	78.3%	80.5%				
<i>Goal</i>							84.7%	86.8%	89.0%
Black/African American	80.4%	69.5%	90.6%	89.2%	86.8%				
<i>Goal</i>							85.5%	86.8%	88.0%
American Indian/Alaska Native	73.0%	43.5%	84.6%		81.5%				
<i>Goal</i>							76.6%	79.6%	83.0%
Pacific Islander/Native Hawaiian	79.3%	83.3%	77.8%	86.3%	84.3%				
<i>Goal</i>							84.4%	86.8%	89.0%
Students with Disabilities	67.8%	62.4%	69.8%	68.1%	69.8%				
<i>Goal</i>							71.3%	72.9%	75.0%
Career Ready									
CTE Concentrators (1+ credits in a single program)	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
All students	34.5%	39.2%	45.4%	43.5%					
<i>Goal</i>							45.8%	48.1%	50.0%
Latinx	29.0%	34.4%	36.6%	37.8%					
<i>Goal</i>							40.1%	42.4%	45.0%
Black/African American	30.6%	32.3%	35.1%	37.2%					
<i>Goal</i>							39.5%	41.8%	45.0%
American Indian/Alaska Native	22.6%	29.8%	29.1%	28.6%					
<i>Goal</i>							31.0%	33.3%	36.0%
Pacific Islander/Native Hawaiian	21.6%	27.5%	34.2%	30.7%					
<i>Goal</i>							33.1%	35.4%	38.0%
Students with Disabilities	21.7%	27.5%	39.8%	30.0%					
<i>Goal</i>							32.3%	34.6%	37.0%
College Ready									
HS Students Taking Dual Credit Courses	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
All students	27.1%	26.8%	19.0%	30.0%					
<i>Goal</i>							33.3%	36.7%	40.0%
Latinx	15.0%	14.0%	11.0%	8.0%					
<i>Goal</i>							12.0%	16.0%	20.0%
Black/African American	13.0%	14.0%	14.0%	9.0%					
<i>Goal</i>							12.7%	16.3%	20.0%
American Indian/Alaska Native	12.0%	16.0%	13.0%	12.0%					
<i>Goal</i>							16.3%	20.7%	25.0%
Pacific Islander/Native Hawaiian	11.0%	11.0%	11.0%	7.0%					
<i>Goal</i>							11.3%	15.7%	20.0%
Students with Disabilities	11.0%	10.0%	9.0%	6.0%					
<i>Goal</i>							9.0%	12.0%	15.0%



BOARD COMMENTS



Northwest Regional
Education Service District

END OF PACKET
FIN DEL PAQUETE

General Session - Sesion general

July 18, 2023 - 18 de julio de 2023

2:15 pm

Questions?
Contact vwhite@nwresd.org