



Northwest Regional Education Service District Foundation Regular Meeting

Sept. 22, 2022 Agenda

Welcome

1. Call to order Karen Foley

Discussion and Action

1. [Approve June 15, 2022, Annual Meeting Minutes](#) All
2. Fundraising Committee Update Nancy Ford
 - a. Miller Nash Reception - Oct. 26, 2022
 - b. Review of events planned and timelines
3. Foundation Board Recruitment Karen Foley & Tracey Goldner
4. Treasurer's Report Yuen Chin
5. Advisory Council Karen Foley
6. Visits to districts Karen Foley
7. Karen Show and Tell Karen Foley
8. Review [2022-23 calendar](#) Karen Foley

Adjourn

Enclosures

- [2022-23 calendar](#)
- [Board recruitment flyer](#)

Annual Foundation Regular Meeting

June 15, 2022

In Attendance:

Karen Foley, Foundation President

Jeff Conditt

Christine Riley

Joe Christy

Katie Riley

Andi Miller

Yuen Chin

Corinne Christy

Dan Goldman, NWRES D Superintendent

Tracey Goldner

Janet Bucio

Welcome and Call to Order: 6:29pm

Karen welcomed everyone to the meeting.

Karen asks if there are any changes or additions to the April 25th meeting minutes?

Hearing none, the Board unanimously agreed to accept the minutes as written. Minutes approved.

Superintendent's Report

Dan Goldman provided the Superintendent's Report. Some highlights included:

- One of the greatest achievements of the ESD was holding school open for an entire year. Several administrators worked as substitutes for classrooms.
- NWRES D will lean into equity work in a different way. The ESD created Equity Learning Teams and those teams will work together to discuss the design on how to provide equity work in the systems.
- NWRES D is trying to incubate inclusive preschool settings and provide 4-5 day a week programs.
- Previous Deputy Superintendent, Sarah Pope has taken a new job. Instead of hiring a new Deputy Superintendent, NWRES D hired a Chief of Staff. The position has been filled by David Williams who worked for the Beaverton School District.

Special Recognition Award

Stephen Petruzelli has resigned from the Foundation and unfortunately Steve was unable to attend our annual meeting which planned a special recognition for him. The Board members presented him (in absentia) a plaque to honor his incredible years of service, dedication and generous giving to make a difference in the lives of children in need and at risk. Steve will be sorely missed by us all.

President's Report (Annual Report Summary)

Karen introduced the President's report. She asked the Board to review the report and provide feedback and any suggested changes or additions. The President's Report can be found in the Board packet of this meeting.

Mission Statement

Karen reviewed the mission statement that was revised as a proposed new statement by Joe Christy and Nancy Ford. Katie Riley suggested the following edit: ***“to enhance and support learning opportunities for children with disabilities and those who are at risk, birth to age 21 serving Northwest Regional ESD and their supporting school districts”***

The Board unanimously agreed to accept the suggested changes by Katie.

Foundation Future Plans

Karen Introduced the future actions for the coming year she would like to implement (details can be found on page 18 on the meeting Board Packet).

- Site visitations: Karen would like for the Foundation Board members to visit different programs or schools served by NWRESA (consider meetings in conjunction with visits/tours of programs building).
 - Karen and Tracey will call upon a couple of people to help plan these visits and anyone is welcomed to join
- require pictures of the projects fundedThe Foundation will now in order to create an album of those projects for the Foundation to keep. These will also be helpful when planning fundraising events.
- The board needs to find someone to replace Steve Petruzelli's position. There isn't anyone pending but we will need to work on finding someone.
 - Janet will create a one pager that promotes the Board position opening.
- Ask the director of each service center to be a part of the advisory council and provide reports of their department. If someone would like to be a part of the Foundation Board, then the Board can work towards voting them in.

The board agreed to include the following people to determine what an advisory board entails.

- **Lynne Griffin**
- **Kim Lyon**
- **Stacy Rager**

The Board unanimously agreed to the changes suggested by Karen. They will decide on the top 2 items they would like to focus on.

Treasurer's Report

Yuen provided the Treasurer's report. He stated that the Foundation is \$7,000 ahead primarily due to the success at the Miller Nash event.

Yuen provides the proposed budget for the incoming year.

Katie Riley moved to approve budget

Joe Christy and Andi Miller second the motion

The Board unanimously agreed. Motion carried.

Report of Fundraising Meeting

Tracey provided the Fundraising report. More details on the report can be found in the Annual Foundation Meeting Board Packet.

Fundraising committee met on May 24th to talk about ways to expand fundraising- Megan Stenberg was included in this meeting.

The committee identified 3 focus areas for this next year:

- Fundraising events
 - Large Formal Event - Miller Nash, Downtown Portland - Late October - In Person
 - Small Formal Event - Washington Service Center - December - In Person (For Staff)
- Auction
- Raffles

The committee will start fundraising for a virtual event in September.

2022-23 Foundation Calendar

Karen introduces the Foundation Calendar for the 22-23 school year.

Jeff mentioned that he is looking into the end of October for another Miller Nash event. He sent the suggested dates to Drew (Miller Nash Technician), he will provide an update when he hears back.

The Board unanimously agrees the information provided in the Board packet

The Board discussed Board meetings for the 2022-23 school year and came to the the following conclusions:

- There will be four in person meetings a year. These meetings can be virtual if preferred ahead of time.
- **ALL** information sharing will happen via email.
- Other necessary meetings will be scheduled only when email and board meetings cannot take care of business at hand and will be virtual.

- Committee members who are planning events, will decide their own schedules to conduct their business. Each committee will always have a leader and an agreed upon communication path amongst members.

The Board unanimously agreed to the conditions stated above.

Adjourned: 7:15pm



Foundation Meeting Calendar/Key Events 2022-23

AUGUST

Aug. 15 Fundraising committee meeting (prep for Miller Nash event and delegate tasks)
(Members: Andi Miller, Nancy Ford, Katie Riley)

SEPTEMBER

Sept. 22 In-Person Regular Board Meeting 3:30-5pm - Washington Service Center
Service Center
TBD Karen visits two districts*
TBD Raffle
TBD Reach out to staff for auction items

OCTOBER

Oct. 26 Miller Nash fundraiser* - 5-7 p.m. - In-person at Miller Nash office in downtown Portland - (big ticket items/paddle)
TBD Karen visits two districts*
Oct. 24 Mini-grant application window opens

NOVEMBER

Nov. 17 In-Person Regular Board Meeting 3:30-5 p.m. - Washington Service Center
Nov. 18 Mini-grant application window closes
Nov. 28 Cyber Monday: Online Auction
Send thank you notes to donors with donation tax information

DECEMBER

- Dec. 8 ESD reception at WSC to thank staff for supporting the foundation (door prizes) - board attends
- Dec. 14 Grant Committee Meeting to review/edit process from 12-1 p.m. (Members: Andi Miller, Joe Christy, Karen Foley, Nancy Ford, Cathy Jensen, Lisa Bates)

JANUARY

- Jan. 2-11 Proposal Packets prepared and sent to Committee
- Jan. 12-22 Grant Committee rates proposals
- Jan. 25 Grant committee selects mini-grants to fund - 12-2 p.m. - In-person at Washington Service Center
- TBD Raffle

FEBRUARY

- February 23* In-Person Regular Board Meeting 3:30-5 p.m. - Washington Service Center
Send Out Announcements (donors/staff etc)
Fund Proposals

MARCH

- TBD Raffle

APRIL

- TBD Fundraising Committee Plans for 2023-24

MAY

- May 25* In-Person Annual Board Meeting
- TBD Raffle

JUNE - JULY

Break

JOIN OUR FOUNDATION BOARD!

The Northwest Regional Education Service District Foundation is now accepting applications from community members to volunteer for its board of directors. The foundation supports the work of NWRESD by enhancing and supporting learning opportunities for children with disabilities and those who are at-risk from birth to age 21 in Clatsop, Columbia, Tillamook and Washington counties.

Every year, the foundation awards grants to educators and other providers for special projects. The board oversees the distribution of these grants. [Read more about the 2021-22 foundation grant award winners.](#) Board members are also responsible for raising awareness of the NWRESD foundation and fundraising in the local community.

If you are interested in making a difference in the lives of children and their families, especially children who have historically been pushed to the margins, board service with the NWRESD foundation is a great place to start.

The board is especially interested in applications from people who are passionate about special education. The board supports equity, diversity, and inclusion when considering applicants.

Board members are expected to attend 4-5 board meetings per year. They are also expected to attend an annual fundraiser. Board members typically volunteer 25-30 hours per year. Donations are not a requirement of board service. We believe that contributions of time, expertise, creative work, etc. are just as valuable as financial donations.



A NWRESD Foundation grant enabled students who experience deafness or hearing loss to take an end-of-year field trip to the Oregon Museum of Science & Industry,

Visit nwresd.org/foundation to learn more!

SCAN ME



For more information, contact Tracey Goldner at tgoldner@nwresd.k12.or.us or 503-614-1252