

NWRESD Foundation Board Meeting Minutes

April 25, 2022

In Attendance:

Karen Foley

Nancy Ford

Christine Riley

Andi Miller

Joe Christy

Yuen Chin

Jeffery Condit

Katie Riley

Tracey Goldner

Janet Bucio

Welcome & Call to order: 3:35pm

Karen welcomed everyone to the meeting and went over the agenda.

Karen asks if there are any changes or additions to the January 19, 2022 meeting minutes?

Hearing none, the Board unanimously agreed and Minutes approved.

Elections (President, President Elect, Secretary, Treasurer)

Karen introduces elections and the decision process.

Treasurer:

Karen asks if there is someone interested in the Treasurer position.

No interest communicated.

Karen asks Yuen if he is willing to continue being the Treasurer.

Yuen Chin agrees to continue.

Katie Riley moves to nominate Yuen Chin as the Foundation Treasurer.

Joe Christy seconds the motion.

The Board unanimously agrees and Motion carries.

Yuen Chin is the Foundation Treasurer.

Board Secretary:

Karen asks if anyone has interest in the Board Secretary position.

Andi Miller withdraws her name from Board Secretary

Andi Miller nominates Nancy Ford to be the new Foundation Secretary.

Nancy asks what duties a secretary has and Andy lists of the following duties:

- Sign documents
- Attend Executive sessions
- Create Calendar (usually done in a group)

Nancy agrees to be nominated.

Andi moves for Nancy Ford to be Board Secretary

Joe seconds the motion.

The Board unanimously agreed and Motion Carries.

Nancy Ford is the new Board Secretary

Foundation President

Karen asks if there is anyone that would like to nominate someone for the President position.

There was no interest

Andi Miller nominates Karen Foley as President.

Karen agrees to continue if a President Elect position is filled.

Andi moves for Karen Foley to continue the role of President

Joe seconds

The Board unanimously agrees and Motion Carries.

Karen Foley will serve a second term as Foundation President.

President Elect:

Karen asks for a nomination for President Elect.

Katie nominates Jeff Condit

Jeff states that he may retire at the end of the year 2023 and provisionally accepts.

Katie moves to elect Jeff Condit as President Elect.

Joe seconds the nomination.

The Board unanimously agrees and motion passed.

Jeff is the new President Elect for the Foundation

ALL FOUNDATION ELECTED POSITIONS ARE FILLED AND APPROVED

Board of Directors Replacement

Karen asks the Board if they have people in mind that would be interested in being a part of the Board of Directors. *There are now 2 open spots due to the resignation of Steve Petruzelli and the move of Jeff Condit into an Elected position.*

Discussion began amongst Board members about the need to diversify our Board

The board agrees to think of someone adding diversity to the Board from a category (or more) listed below:

- *Age, ethnicity, gender, color, race, talent, background etc.*
- *Parent*
- *Representative from a smaller District*

Day and Time for 2022-23 Board Meetings - Vote

The board agrees to have a total of 4 meetings. 3 monthly meetings and 1 annual meeting. The board agrees to meet on the fourth Thursday of the month from 3:30-5:00pm

Karen has an individual member meeting preference list that will be used to schedule any necessary additional Board meetings and/or Committee meetings throughout the year.

Review of the 2022 Fundraising Gala

Karen asks if we should consider making the next event virtual.

Discussion incurred.

- Virtual may not be needed anymore.
- “Do we need to do a Gala”? Was it effective to bring in the grants?
- Virtual was a lot of staff time and Jeff would prefer a live event.
- It could be hard reaching out to all four counties.
- An online auction could be a way to reach out to the distant neighbors/counties.

The foundation agreed to plan a live event , live auction, and paddle raise next year.

Jeff suggests moving it back to the fall as it is usually done in October.

The pattern of hosting the Galas in the fall again was an agreed goal. It will overlap this year but then it'll be settled in. It will be called a RECEPTION or Miller Nash Event or something different than GALA.

Andi suggests having Megan Stenberg be included in the planning to “pick her brain” about fundraising, events and auctions. Everyone on the Board unanimously agrees to have Megan be a part of an upcoming meeting to answer some questions regarding in-person events and share her experience and knowledge.

The following Board members volunteer to be a part of the Fundraising Planning Committee.

- Andi
- Nancy
- Jeff
- Karen

The planning committee will meet sometime in May to talk about the event (date to be determined).

Treasurer’s report

Yuen presents the treasurer’s report and shares that there will be a \$3,000-\$5,000 surplus. So far the Foundation is in good standing. There was a \$3000 refund from the scholarship. Karen asks for Yuen’s opinion about spending money for something unknown - how much could we afford to spend? Yuen says that with the refund we got from the scholarship, we probably could spend \$5,000-\$8,000.

ESD Board Report

Christine Riley provides a summary of what NWRES D and ESD Board has been doing. She shares the Strategic Plan that guides most of the projects of the ESD. She also shares the increase in Early learning services and expresses the ESD’s concern about hiring more early learning staff.

Bylaws - Changes/Edits:

Joe, Karen and Katie reviewed the current Bylaws and suggested changes. In addition to the changes discussed, Joe suggests adding “Elections and restatement of the Board of Directors should take place at the annual meeting on even number of years.”

Joe moves to approve the new version of the bylaws for the Foundation

Katie seconds.

The Board unanimously agrees and Motion Carries.

Katie states that when filing the IRS 990, we may need to file the new Bylaws so that they are filed through the IRS. Bylaws need to be on record with them.
Yuen will work with Perkins & Co. to update these.

Request for Volunteers to review the Foundation Mission

Karen asks for 2-3 volunteers to review our mission and provide recommendations to update our statement. Review, discussion, edits and vote will happen at the annual meeting in June. Joe Christy, Nancy Ford and Karen Foley volunteered to review the mission.

Diverse Educators Pathway Scholarship

The board reviews the request for a scholarship from the DEP program. The DEP program supports students that study towards becoming a teacher. This request is to pay tuition, books, fees, etc. The Board has provided funding for several years.

Yuen asks if this money would need to be provided prior to June.

Tracey shares that these scholarships are usually done in July; the same thing as if we are paying from next year's budget.

Jeff makes a motion to fund \$3,000 scholarship for a student in the Diverse Educator Pathway Program.

The motion was seconded.

The Board unanimously agreed and the Motion Carried.

Tracey will get in touch with Marina Alvarez to determine who to send the check to. The check will be cut in July.

Tracey will share with the Board a video that explains the DEP Program.

Karen invited Steve Petruzelli and his wife to the annual meeting to thank him for his work.

Karen is considering making a plaque for him and asks if the Board agrees with the gift.

The Board unanimously agreed to give Steve a plaque for great work in the Foundation.

To Do List:

- Tracey will send Jeff the table seating chart to try to identify the name. Jeff will look at the list to recognize the parent he sat with.
- Jeff will find a person at Miller Nash to replace his position as a Board of Director member.

- Nancy will contact Stacy, Kim, or Coordinators and see if they know of someone that could join the board. Perhaps one of the county representatives.
- Karen will review the bylaws for the Secretary roles/responsibilities and inform Nancy.
- Tracey will share with the Board a video that explains the DEP Program.
- Tracey will get in touch with Marina Alvarez to determine who to send the check to
- ALL Board of Directors and Tracey will think about who to suggest to fill the 2 vacant spots.
- Tracey to send out the June Annual Meeting agenda.
- Yuen will work with Perkins & Co. to update the Bylaws.

Meeting adjourned at

Next Meeting:

Annual Board Meeting, June 15th

5-7pm @ Joe Christy's residence