

Northwest Regional Education Service District

Code: **EBCD-AR**
Revised/Reviewed: 3/20/01; 4/18/17
Orig. Code(s): EBCD-AR

Emergency Closures

1. The decision to close the Northwest Regional Education Service District (NWRESD) for emergency reasons will be made by the superintendent or his/her designee.
2. When a closure becomes necessary, the notice will be announced over designated communications systems.
3. The following guidelines will be used in the event of an emergency closure:
 - a. Those employees who normally work in component school districts shall follow the schedule of the component district to which they are assigned that day;
 - b. If the NWRESD is open, those employees who are unable to get to work during inclement weather shall count the time as noncontracted, vacation, personal leave or time without pay;
 - c. Pay for emergency closure days will follow the rules and guidelines agreed to in applicable collective bargaining agreements.
4. If the NWRESD is closed on payday, mailing of paychecks will be made on the next day it is open. Automatic deposits are not affected by an emergency closure.